

Institutional Review Committee

MINUTES

MEETING DATE:	MEETING TIME:	MEETING LOCATION:
December 14, 2023	1:30 pm	BUC 216
MEETING CALLED BY:	William Brown	
RECORDER:		
ATTENDEES:	Dr. Bill Brown (Chair) Dr. Larchinee Turner (Instructional Dean) Dr. Stephanie Ferguson (Instructional Dean) Dianne Marquez (Instructional Dean)	
UNABLE TO ATTEND (EXCUSED ABSENCE):	None	
NOT PRESENT:	None	
GUESTS:	None	

AGENDA TOPIC:	PRESENTED BY:	
Review draft Program Review Guide	Bill Brown	
DISCUSSION	1. Reviewed draft Program Review Guide. Committee members provided feedback.	
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
1. Committee members will provide additional feedback to Dr. Brown before next meeting in February or March 2024.	Dr. Bill Brown	February 15, 2023
2.		
3.		

AGENDA TOPIC:		PRESENTED BY:
Future Meetings		Dr. Bill Brown
DISCUSSION		
CONCLUSIONS	Next meeting – February or March 2024	
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
1.		
2.		

AGENDA TOPIC:		PRESENTED BY:
DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
1.		
2.		
3.		

AGENDA TOPIC:		PRESENTED BY:
DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
4.		
5.		

AGENDA TOPIC:		PRESENTED BY:
DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
6.		
7.		