

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, March 16, 2017
Zia Board Room – Library
1:30 pm

AGENDA

- | | |
|--|-----------------|
| A. Welcome | Pat Chappelle |
| B. Adoption of Agenda | Pat Chappelle |
| C. Canvass Election Approval | Kelvin Sharp |
| D. Oath of Office | Kelvin Sharp |
| E. Re-Organization of Board | Kelvin Sharp |
| F. Approval of Minutes of February 15 & 16, 2017 | Pat Chappelle |
| G. President's Report | |
| H. New Business | |
| 1. Consideration of Construction Manager At Risk (CMAR) | Matt McKim, DPS |
| 2. Monthly Expenditure Reports | Dan Hardin |
| 3. Monthly Revenue Report | Dan Hardin |
| 4. Oil and Gas Revenue Report | Dan Hardin |
| 5. Schedule of Investments | Dan Hardin |
| 6. Consideration of Tuition/Fees and Waivers for Fall 2017 | Dan Hardin |
| I. Public Comments | Pat Chappelle |
| J. Announcement of Next Meeting | Pat Chappelle |
| K. Closure of Open Meeting | Pat Chappelle |
| L. Adjournment | Pat Chappelle |

ELECTION HELD AT New Mexico Junior College, New Mexico

March 7, 2017

QUESTIONS OR CANDIDATES	Election Day	Absentee In Person	Absentee By Mail		TOTAL
<i>TOTAL VOTES CAST</i>	2	2	0		4
District 4					
Precints: 24, 25, 30, 31, 32, 34, 61 & part of 28					
Ron Black	2	2	0		4

We, the undersigned, certify the above and foregoing is a correct canvass of the returns of the election held at the time and place indicated above.

Witness our signatures this 10th day of March, 2017

Attest:


Kelvin W. Sharp, Ed.D., President


Keith Manes, Lea County Clerk


David E. Finger, Magistrate Judge

NEX MEXICO JUNIOR COLLEGE DISTRICT
CERTIFICATE OF RESULTS OF ELECTION

The following canvassing board for the New Mexico Junior College District, pursuant to Section 1-22-15, N.M.S.A., 1978 as amended, hereby certify the results of the School Board Election held by the district on March 7, 2017.

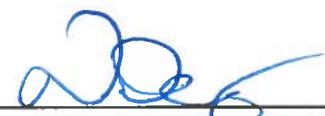
	ELECTION DAY	ABSENTEE IN PERSON	ABSENTEE BY MAIL	TOTAL
TOTAL VOTES CAST	2	2	0	4
District 4 Precincts: 24, 25, 30, 31, 32, 34, 61 & part of 28				
Ron Black	2	2	0	4



Kelvin W. Sharp, Ed.D., President



Keith Manes, Lea County Clerk



David E. Finger, Magistrate Judge

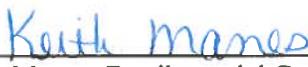
DISTRITO DEL COLEGIO INTERMEDIARIO DE NUEVO MEXICO
CERTIFICADO DE RESULTADOS DE ELECCIONES

La Junta de Escrutinio siguiente para el Distrito Del Colegio Intermediario de Nuevo Mexico, conforme a la Seccion 1-22-15, N.M.S.A., 1978 como enmendada, certifica los resultados de la eleccion de la Junta Escolar celebradas por el distrito el, 7 de marzo 2017.

	DIA DE ELECCION	AUSENTE EN PERSONA	AUSENTE POR CORREO	TOTAL
TOTAL DE VOTOS	2	2	0	4
Distrito 1 Precintos: 24, 25, 30, 31, 32, 34, 61 & part of 28				
Ron Black	2	2	0	4



Kelvin W. Sharp, Ed.D., Presidente



Keith Manes, Escribano del Condado de Lea



David E. Finger, Juez Magistrado

OATH OF OFFICE

I, Ron Black, do solemnly swear, to support the constitution of the United States of America and the laws of the State of New Mexico. I will faithfully and impartially discharge the duties of the office as a member of the New Mexico Junior College Board, Hobbs, New Mexico which I am about to enter, according to law and to the best of my ability, so help me God.

Pat Chappelle, Board Chair

Ron Black

SUBSCRIBED AND SWORN to before me this 16th day of March, 2017.

Notary Public

My commission expires: September 12, 2020

**NEW MEXICO JUNIOR COLLEGE
SPECIAL BOARD MEETING
FEBRUARY 15, 2017
MINUTES**

The New Mexico Junior College Board met on Wednesday, February 15, 2017, beginning at 3:00 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mrs. Mary Lou Vinson; and Mr. Zeak Williams. Mr. Manny Gomez and Mr. Hector Baeza were absent from the meeting.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Dorothy Fowler, Hobbs News-Sun.

Upon a motion by Mr. Black, seconded by Mr. Glenn, the agenda was unanimously adopted.

Ms. Chappelle called for comments from the public. Mr. Jarod Cannon Roberts, Professor of English, addressed the board regarding the non-renewal status of his contract with New Mexico Junior College.

Mrs. Vinson moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico Statutes Annotated 1978. Mr. Glenn seconded the motion. The roll call vote was as follows: Mr. Williams – yes; Mr. Black – yes; Mrs. Vinson – yes; Mr. Glenn – yes; and Ms. Chappelle – yes.

Upon re-convening in open meeting, Ms. Chappelle stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Under New Business, Dr. Sharp presented a request for Consideration of Non-Renewal of a Contract for the 2017-2018 year for Jarod Cannon Roberts, Professor

of English. Upon a motion by Mr. Black, seconded by Mrs. Vinson, the board unanimously approved this request.

Upon a motion by Mrs. Vinson, seconded by Mr. Williams, the Special Board Meeting adjourned at 3:50 pm.

Pat Chappelle, Chair

Ron Black, Secretary

**NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
FEBRUARY 16, 2017
MINUTES**

The New Mexico Junior College Board met on Thursday, February 16, 2017, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mr. Manny Gomez; Mrs. Mary Lou Vinson; and Mr. Zeak Williams. Mr. Hector Baeza was absent from the meeting.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Dorothy Fowler, Hobbs News-Sun.

Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the agenda was unanimously adopted.

Upon a motion by Mr. Glenn, seconded by Mr. Williams, the Board unanimously approved the minutes of January 19, 2017.

Under President's Report, Dr. Darrell Beauchamp introduced the team who worked long hours during the Titanic Exhibition. Full and part time staff introduced were Mary Lyle, Judy Taylor, Erin Anderson, Lupe Johnston, Jan Buss, Ginger Taylor, and Kim Claunch whom was not in attendance. Student workers introduced were Esmeralda Estrada, Breelynn Leik, Lucy Acosta, and Katie Thompson. He noted seasonal help unable to attend also contributed to the long days during the exhibition. Dr. Beauchamp further announced the current exhibits at the museum are Dinosaurs Discoveries from American Museum of Natural History in New York City and Dinosaurs of New Mexico from New Mexico Museum of Natural History & Science from Albuquerque, New Mexico.

Dr. Sharp stated a plan to introduce the women's track team fell through given that the team is preparing for a track meet on the NMJC campus this weekend. In addition to the meet, he stated the baseball team is also scheduled for two double

headers and invited everyone to attend the events this weekend. He stated the National Indoor Track Meet will be held on March 4th and 5th in Pittsburgh, Kansas and the Regional Basketball Tournaments will be held in Lubbock, Texas on March 8th through March 10th at Frenship High School. Dr. Sharp commented he is proud of the NMJC student athletes' talents and accomplishments.

Dr. Sharp provided updates of the legislature, which is currently half way through session. He stated legislators are continuing to work on a revenue shortfall of approximately \$250/\$300 million before working on budget requests. Dr. Sharp noted Senator Kernan's Senate Bill, the Higher Education Department initiatives Trifecta for statewide common course numbering and general education core curriculum is still working through the committee process. He commented this bill will be a good initiative for students and is positive for student success and student transfers.

Under New Business, Ms. Cindy Bryan with RPC CPAs Accounting & Consulting Group presented the Fiscal Year 2016 Audit Report. Ms. Bryan reported an unmodified opinion was issued to the institutions financial statements with no audit findings. Upon a motion by Mrs. Vinson, seconded by Mr. Gomez, the Board unanimously approved the Fiscal Year 2016 Audit Report.

Mr. Mike Gallagher presented a request for a three year extension of an MOU between Lea County and NMJC for the transfer of land for the purpose of the construction of an indoor facility. With revenue shortages and the uncertainty of the state's budget, a request was made to the County Commissioners on December 16, 2016 to postpone the project. In addition, the Lea County Commission has passed a resolution for a three year extension. Upon a motion by Mrs. Vinson, seconded by Mr. Glenn, the Board unanimously approved this request.

Mr. Dan Hardin presented the January 2017 financial reports. Upon a motion by Mr. Black, seconded by Mr. Gomez, the Board unanimously approved the Expenditure Report for January 2017. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Dan Hardin presented the Quarterly Financial Action Report for December 2016. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved the Quarterly Financial Action Report.

Mr. Dan Hardin presented a request for dorm and shower repairs and upgrades. This request is the second phase of a request made in May of 2016 for dorm refurbishing and upgrades to the shower stalls on the second floor of Runnels Hall and Houston Hall. This phase will complete upgrades to the first floor of Runnels Hall and Houston Hall at a cost of \$277,728.75 by Donner Plumbing. Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved this request.

Mr. Josh Morgan presented a request for disposition of inventory at public auction. Upon approval, the Office of the State Auditor and HED will be notified of NMJC's intentions to dispose of inventory at public auction. Mr. Morgan stated the auction will be held 30 days after notices have been sent. Upon approval by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved this request.

Ms. Pat Chappelle presented a request for three NMJC Board members to travel to Las Vegas, Nevada in September of 2017 for the Association of Community College Trustees (ACCT) training. She stated ACCT is a professional organization that has conducted NMJC's Board training workshops in the last several years. Ms. Chappelle stated if additional members request to attend training, the Board will adhere to the appropriate required agenda publishings and postings. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved this request.

Mr. Bill Morrill presented a request for hiring procedures revisions. Revisions would permit the president of the college to approve the hiring of all professional and faculty positions approved in the NMJC budget in a timely manner. Mr. Morrill stated a list of professional staff and faculty, including their job duties, will be provided to the Board annually. Upon a motion by Mr. Black, seconded by Mr. Gomez, the Board unanimously approved this request.

Mr. Bill Morrill presented a request for revisions to the Employee Handbook Policy #203 - Employment of Relatives with one additional revision. He requested the last sentence in the first paragraph remain in the policy and “Board approval” be replaced with “NMJC Presidential approval”. Following a brief discussion and upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved this request as amended.

Mr. Dennis Kelley recommended Mr. Kenneth M. Ford for the Public Safety Officer position at a 12-month salary of \$53,000.00. In addition, Mr. Kelley mentioned Mr. Kenneth Ford is a relative of current staff member, Teisha Ford, Assistant Director of Financial Aid. Upon a motion by Mr. Black, seconded by Mr. Gomez, the Board unanimously approved the employment of Kenneth M. Ford, effective February 16, 2017.

Mr. Bill Morrill presented a request for employment of a relative for the Bookstore Clerk position. As per Employee Handbook Policy No. 203 – Employment of Relatives, Mr. Morrill recommended and requested approval for Mrs. LaDonna Walker, spouse of Jeff Walker, Director of Transportation Training, to fill this position. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved the employment of Mrs. LaDonna Walker, effective February 16, 2017.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, March 16, 2017 beginning at 1:30 pm.

Upon a motion by Mrs. Vinson, seconded by Mr. Gomez, the board meeting adjourned at 2:25 pm.

Pat Chappelle, Chair

Ron Black, Secretary

New Mexico Junior College

Office of the President

5317 Lovington Highway, Hobbs, NM 88240

Phone (505) 392-5018 Fax (505) 492-2764

MEMORANDUM

Date: March 10, 2017
To: New Mexico Junior College Board Members
From: Kelvin Sharp
Subject: Construction Manager at Risk (CMAR) Request

Mr. Matthew McKim with Derich, Perrick and Sabatini will provide discussion about a Construction Manager at Risk, CMAR, for the upcoming Allied Health Construction project.

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: **New Mexico Junior College Board Members**
From: Dan Hardin
Date: March 9, 2017
RE: Expenditure and Revenue Reports for February 2017

February is the eighth month of the fiscal year or 67% of the 2016/2017 budget. The expenditure report represents expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through the month of February is \$33,634,540.00.

The total current unrestricted fund expenditures for Instruction & General through February are \$15,035,964.00, which is 68% of the projected budget. The expenditures in Instruction and General are normal with most departments within reasonable percentage of expenditures for this time of year. In the other Current Unrestricted Funds, most funds are over the 67% for the budget year. All of these funds either have large expenditures at the beginning of each semester or they have large encumbrances for maintenance agreements. Each month there is a charge to Instruction, Academic Support, Student Services, and Institutional Support for the support from Computer Services. The credit goes to Computer Services in the Internal Services area. As you can see the expenditures for the month was less than the credit, but the year to date total is still over budget. This will be coming down each month until the end of the fiscal year. Student Aid expenditures are at 97% of the budget at the end of February. Auxiliary Enterprises is currently over budget. As the Bookstore returns books back to the publishers, credits will be posted to the expenses accounts. This will lower the expenditure in that area.

The expenditures for the Current Restricted Funds are \$4,744,343.00. Most of the expenditures are in the Restricted Student Aid from the Pell and Direct Loans at the start of the spring semester. Restricted Student Aid expenditures are slightly up as compared to FY 16.

Plant funds have expended or encumbered \$9,635,063.00, which consists mostly of expenditures and encumbrances for the Entertainment Technology remodel, Technology Upgrades, and other smaller projects.

Expenditures and encumbrances through February 2017 were \$33,634,540.00, or 67% of the projected budget.

Revenue received in February 2017 was \$6,807,220.00. In unrestricted revenue the institution received \$1,558,314.00 during the month of February. A large portion of the Unrestricted revenue was generated from the monthly allocation from the State and oil and gas revenue.

Restricted funds had revenue of \$154,157.00 from drawdowns in February for Grants and from restricted financial aid.

Plant revenue received came from drawdowns of GOB Health Wellness Learning Center funds and Allied Health STB funds along with interest income on LGIP funds.

Total revenue for February 2017 is \$6,807,220.00, with year-to-date revenue of \$32,230,805.00 or 82% of projected budget.

Oil and Gas revenue is showing the increase in production with the actual revenue received for November of \$867,462.00, the total year-to-date Oil & Gas and Oil & Gas Equipment is \$6,480,803. Oil & Gas is ahead of budgeted revenue by \$1,153,010.00 and Oil & Gas Equipment revenue is almost at the yearend budget level of \$1,655,000.00.

The investment report shows an ending balance of \$10,593,127.00 in the LGIP fund. At the end of February there was \$13,194,355.45 in designated institutional capital projects.

This concludes the Financial Report for February 2017.

NEW MEXICO JUNIOR COLLEGE

Expenditure Report

February 2017

67% of Year Completed

Fund	2015-16			2016-17			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	10,103,380	6,168,336	61%	10,189,730	773,144	6,208,888	61%
Academic Support	2,628,124	1,798,119	68%	2,520,941	195,574	1,808,758	72%
Student Services	1,988,062	1,291,636	65%	1,996,717	174,474	1,342,098	67%
Institutional Support	3,694,568	3,208,002	87%	3,847,809	355,526	3,255,163	85%
Operation & Maintenance of Plant	3,658,460	2,474,650	68%	3,653,853	332,992	2,421,057	66%
Subtotal - Instruction & General	22,072,594	14,940,743	68%	22,209,050	1,831,710	15,035,964	68%
Student Activities	0		0%	0	0		0%
Research	0		0%	0	0		0%
Public Service	0		0%	0	0		0%
Internal Service Departments	85,520	160,374	188%	85,520	(14,362)	141,067	165%
Student Aid	668,551	607,622	91%	668,551	7,466	649,520	97%
Auxiliary Enterprises	1,858,486	2,009,024	108%	2,038,349	158,222	2,238,249	110%
Athletics	1,157,636	1,176,627	102%	1,191,478	81,091	1,190,334	100%
Total Current Unrestricted Fund	25,842,787	18,894,390	73%	26,192,948	2,064,127	19,255,134	74%
CURRENT RESTRICTED FUND							
Grants	2,055,881	1,464,255	71%	1,977,141	102,116	898,277	45%
Student Aid	4,989,673	3,415,060	68%	3,989,359	74,435	3,846,066	96%
Total Current Restricted Fund	7,045,554	4,879,315	69%	5,966,500	176,551	4,744,343	80%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	8,587,117	3,203,549	37%	11,519,140	49,042	3,672,051	32%
Projects from State GOB Funds	5,000,000	317,875	0%	4,955,549	3,559	4,954,233	100%
Projects from State STB Funds		553,777	0%	785,072	140,000	640,900	0%
Projects from General Fund	0		0%	0			0%
Projects from Private Funds	0		0%	0			0%
Projects from State ER&R	332,720	90,204	27%	332,720	6,089	147,012	44%
Projects from State BR&R	597,281	813,553	136%	597,281	8,838	220,867	37%
Subtotal - Capital and BR&R	14,517,118	4,978,958	34%	18,189,762	207,528	9,635,063	53%
Debt Service							
Revenue Bonds	0	0	0%	0	0	0	0%
Total Plant Funds	14,517,118	4,978,958	34%	18,189,762	207,528	9,635,063	53%
GRAND TOTAL EXPENDITURES	47,405,459	28,752,663	61%	50,349,210	2,448,206	33,634,540	67%

NEW MEXICO JUNIOR COLLEGE
Revenue Report
February 2017

67% of Year Completed

Fund	2015-16			2016-17			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	3,692,200	3,654,596	99%	3,667,000	53,156	3,605,802	98%
State Appropriations	6,129,500	4,186,305	68%	5,982,400	473,657	3,864,887	65%
Advalorem Taxes - Oil and Gas	7,235,000	7,271,802	101%	7,235,000	877,266	6,480,803	90%
Advalorem Taxes - Property	6,853,725	4,963,829	72%	7,052,621		5,591,363	79%
Interest Income	4,000	337	8%	15,000	58	253	2%
Other Revenues	330,105	243,281	74%	347,984	69,482	369,926	106%
Subtotal - Instruction & General	24,244,530	20,320,150	84%	24,300,005	1,473,619	19,913,034	82%
Student Activities	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	27,000	5,287	20%	39,170		7,368	19%
Auxiliary Enterprises	2,288,000	2,238,972	98%	2,586,000	37,749	2,500,318	97%
Athletics	487,200	328,408	67%	477,300	46,946	307,143	64%
Total Current Unrestricted	27,046,730	22,892,817	85%	27,402,475	1,558,314	22,727,863	83%
CURRENT RESTRICTED FUND							
Grants	2,055,881	1,571,128	76%	1,977,141	117,104	936,711	47%
Student Aid	4,989,673	3,076,300	62%	3,989,359	37,053	3,447,326	86%
Total Current Restricted	7,045,554	4,647,428	66%	5,966,500	154,157	4,384,037	73%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	5,000,000	665,322	0%	4,955,549	4,950,000	4,950,000	0%
Projects from State STB Funds	0	40,042	0%	785,072	140,000	140,000	0%
Projects from General Fund	0		0%	0	0	0	0%
Projects from Private Funds	0		0%	0	0	0	0%
Interest Income (LGIP)	10,000	13,931	139%	10,000	4,749	28,905	0%
Total Plant Funds	5,010,000	719,295	14%	5,750,621	5,094,749	5,118,905	89%
GRAND TOTAL REVENUES	39,102,284	28,259,540	72%	39,119,596	6,807,220	32,230,805	82%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

February 2017

67% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of Distribution	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2015-16 Original Budget	Variance Over (Under) Budget
Actual	July	\$39.01	6,018,599	\$2.97	20,943,874	669,124	465,000	204,124
Actual	August	\$38.71	6,014,911	\$2.94	21,145,798	668,295	465,000	203,295
Actual	September	\$40.18	5,881,993	\$2.97	20,075,420	630,153	465,000	165,153
Actual	October	\$44.27	4,992,790	\$3.81	16,487,829	642,976	465,000	177,976
Accrual	November	\$40.85	6,329,185	\$3.09	19,895,927	867,462	465,000	402,462
Accrual	December					465,000	465,000	0
Accrual	January					465,000	465,000	0
Accrual	February					465,000	465,000	0
Accrual	March						465,000	(465,000)
Accrual	April						465,000	(465,000)
Accrual	May						465,000	(465,000)
Accrual	June						465,000	(465,000)
Y.T.D. Production Tax Revenue						4,873,010	5,580,000	(706,990)
Y.T.D. Equipment Tax Revenue						1,607,793	1,655,000	(47,207)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						6,480,803	7,235,000	(754,197)

Source: New Mexico Taxation and Revenue Department

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

February 2017

67% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	10,593,127	7102-1348	0.147%	4,749
Plus deposits	0			
Less withdrawals	0			
Total LGIP investments	<u>10,593,127</u>			<u>4,749</u>

Capital Projects	2/28/2017
Vehicles	8,443.00
Technology Upgrade	5,562.22
JASI	16,453.23
WHM South Gallery	266,594.43
Baseball Field	19,862.95
Rodeo Arena	37,937.17
Luminis Software	2,993.00
Landscaping	209,186.72
Campus Signage	601.67
Dorm/Apartment Refurbish	0.00
Campus Construction	149,785.00
Oil & Gas Training	151,116.05
Public Sector	9,227.00
Campus Security	20,857.19
Lumens Software-Distance Learnng	5,000.00
Copier Replacement	274.00
Non-Recurring Compensation	152,169.10
Athletics	3,188.90
Student Life Programming	20,432.28
Warehouse/Cont Ed Remodel	669.00
Succession Plan	52,014.15
WHM Exhibits	90,636.48
Mansur Hall Upgrades	14,509.95
Senior Warm Water Wellness Ctr	5,000,000.00
Driving Range Upgrades	200,000.00
Entertainment Technology	1,224,431.36
Cafeteria Upgrade	75,868.61
Channel 19 Upgrade	32,719.62
FERPA & Title IX	8,564.50
Equestrian Center	3,000,000.00
Bob Moran Upgrades	60,803.91
Turf Replacement	82,781.47
WHM Titanic Exhibit	6,761.81
HVAC Software-Central Plant	200,000.00
Busing Support for Recruiting	6,000.00
HED Faculty Development	19,395.00
Omni Update	7,500.00
Allied Health	2,029,356.12
Workforce Training Contingency	2,659.56
Total	13,194,355.45

NOTE: Capital projects total does not include encumbered funds

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575) 492-2770
Fax: (575) 492-2768

To: New Mexico Junior College Board Members
From: Dan Hardin
RE: Tuition and General Usage Rate Increase and night class discount
Date: March 10, 2017

Enrollment for FY 18 begins April 10, which is before the regular April Board meeting. Therefore, we must bring for your approval the recommendation to increase tuition rates and the General Usage Fee in the March board meeting.

The current tuition and General Usage Fee rates for New Mexico Junior College are as follows:

In-district	\$35.00	per credit hour for the first 12 credit hours
Out-of-district	\$54.00	per credit hour for the first 12 credit hours
Out-of-state	\$62.00	per credit hour for the first 12 credit hours
General Usage Fee	\$17.00	per credit hour for all credit hours

An In-district student taking 12 credit hours would pay \$420.00 in tuition and \$204.00 for General Usage Fee for a total of \$624.00. Tuition and General Usage Fee rates have been the same for the last four years. Each year administration meets with students to review the tuition rates, and comparing NMJC tuition rates with area colleges.

Ten-year history of Tuition and General Usage Fee at New Mexico Junior College:

Year	In-District	Out-of-District	Out-of-State	General Usage Fee
2007	24.00	41.00	46.00	12.00
2008	24.00	41.00	46.00	12.00
2009	29.00	47.00	52.00	15.00
2010	29.00	47.00	52.00	15.00
2011	32.00	51.00	56.00	15.00
2012	33.00	52.00	60.00	16.00
2013	33.00	52.00	60.00	16.00
2014	35.00	54.00	62.00	17.00

2015	35.00	54.00	62.00	17.00
2016	35.00	54.00	62.00	17.00
2017	35.00	54.00	62.00	17.00

With the input from students, it is the administration’s recommendation to increase tuition by \$2.00 for In-district, \$2.00 for Out-of-district and \$2.00 for Out-of-state students. Also, the recommendation is to increase the General Usage Fee by \$1.00.

In-district	\$37.00	per credit hour for the first 12 credit hours
Out-of-district	\$56.00	per credit hour for the first 12 credit hours
Out-of-state	\$64.00	per credit hour for the first 12 credit hours
General Usage Fee	\$18.00	per credit hour for all credit hours

With these new rates, an In-district student taking 12 credit hours would pay \$444.00 in tuition and \$216.00 for General Usage Fee for a total of \$660.00, which is a 36.00 increase over the FY 17 rates.

The project revenue from increasing tuition by two dollars is \$91,201.00 and the projected revenue from increasing General Usage Fee by one dollar per credit hour is \$54,101.00 for an overall revenue increase of \$145,302.00. This projection is based on the average student credit hours and revenue over the last three fiscal years. This increase will not offset all of the cuts in State funding that the College has experience since 2016, but it will cover a portion.

Currently, the Senior Citizen Discount (55 and older) is an exemption from paying tuition at New Mexico Junior College, although Senior Citizens do pay the General Usage Fee and any course fees that might apply. **The Administration is recommending scaling this back to apply to the Senior Citizens (55 and older) in Lea County.** The College must still honor a State Statue that requires the College upon request grant a New Mexico Senior (65 and older) a tuition rate of \$5.00 per credit hour for up to six hours per semester. Additionally, the Administration is recommending eliminating the night class discount that gave any NMJC student a 50% tuition discount for taking an on campus night class.

The Administration is asking your approval to increase tuition rates by \$2.00, general usage fee by \$1.00, limit the Senior Discount to Lea County Seniors, and eliminate the 50% discount for night classes.

Respectfully,

Dan Hardin