

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Monday, December 12, 2022  
Zia Board Room - Pannell Library  
1:30 pm

AGENDA

- |  |               |
|--|---------------|
| A. Welcome   | Pat Chappelle |
| B. Adoption of Agenda  | Pat Chappelle |
| C. Approval of Minutes of November 17, 2022  | Pat Chappelle |
| D. President's Report  | Derek Moore   |
| E. New Business  |               |
| 1. Monthly Expenditure Report  | Josh Morgan   |
| 2. Monthly Revenue Report  | Josh Morgan   |
| 3. Oil and Gas Revenue Report  | Josh Morgan   |
| 4. Schedule of Investments   | Josh Morgan   |
| 5. Consideration of NMJC Board Committees  | Derek Moore   |
| 6. Proposed Board Training   | Derek Moore   |
| F. Public Comments   |               |
| G. Determination of Next Meeting   | Pat Chappelle |
| H. Closure of Open Meeting   | Pat Chappelle |
| • Discussion of Limited Personnel Matters Pursuant to NMSA 1978 §10-15-1 H (2) – Six Month Evaluation of President as Required by the President's Contract |               |
| I. Adjournment   | Pat Chappelle |

**NEW MEXICO JUNIOR COLLEGE  
BOARD MEETING  
NOVEMBER 17, 2022  
MINUTES**

The New Mexico Junior College Board met on Thursday, November 17, 2022, beginning at 1:31 p.m. in the Pannell Library, Zia Board Room. The following members were present: Ms. Patricia Chappelle, Chair; Mr. Travis Glenn, Secretary; Mr. Hector Baeza; Ms. Evelyn Rising, Mr. Manny Gomez; Mr. Guy Kesner; and Mrs. Erica Jones.

Ms. Chappelle called the meeting to order and welcomed visitors and guests.

Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the agenda was unanimously adopted.

Upon a motion by Mr. Kesner, seconded by Mr. Gomez, the Board unanimously approved the minutes of October 20, 2022.

*Under President's Report*, Mr. Deron Clark invited Coach Holli Reyna and Coach Desiree Marmolejo to introduce the NMJC Women's Volleyball team. Coach Reyna reported the team finished the season with 25 wins and 7 losses. In conference play, they finished with 12 wins and 2 losses which gave the team their first WJCAC Conference Championship. She further reported the team fell 1 game short of the National Tournament. In addition, the team finished with 4 All Conference Players.

Mr. Clark invited Coach Jeff Becker and Coach David Evans to introduce the Men's and Women's NMJC Cross Country team. Coach Becker provided a recap of another great season for the NMJC Cross Country teams and provided the individual and teams accomplishments for the season.

Mrs. Cathy Mitchell provided a Student Outreach Advancement and Resources (SOAR) update. Ms. Mitchell reported on the status of current staffing at SOAR, the NMJC Thunderbird Pantry has begun distributing food to students, SOAR received a \$50,000 College Food Security Grant from the Higher Ed Department in New Mexico, and donations for the pantry have been received from NMJC staff/faculty, the NMJC Foundation, area churches, City of Hobbs, and the Salvation Army. Face to face tutoring at SOAR has been expanded from day to evening/weekend tutoring and early alerts are in place for students who are withdrawing from classes. Moving forward, SOAR plans to add additional success coaches, workshops to include financial literacy, a career center, ESL and ELL assistance, active programming rather than reactor, and cooking and nutrition classes. Mr. Kesner asked for census numbers to determine the success of the program. Mr. Joshua Spivey, Director of SOAR, responded approximately 100 students per month for the months of September, October, and November have been provided items from the pantry. Dr. Moore reported NMJC has been looking at National Higher Education Initiatives, based on student success, to see if there is a national group that is able assist NMJC with how to organize these resources so retention, engagement, and completion can be tracked for progress. NMJC will be

working with “Achieving the Dream”, a National Organization know for helping community colleges with holistic student support to get students to the finish line. This organization will bring in a “Opportunities Assessment” team to review NMJC’s data, processes, and systems to be able to work with faculty, staff, and students to assure NMJC is serving students from beginning to end. In addition, NMJC will work with National Community House College Benchmarking Project to look at financial data to track funds spent on students and to track how students are doing.

Dr. Moore provided a brief update of the recently attended Association of Community College Trustees Conference held in New York.

Dr. Moore stated budget preparation for 2023 FY has begun. He noted Mr. Josh Morgan will begin working with the various departments to ask how we are recruiting students for NMJC programs, how we are retaining students, and how we are supporting our students to the finish line. Mr. Kesner asked for status of the Salary Study. Dr. Moore responded November was the target month but noted the company preparing the survey has had difficulties in obtaining salary information from peer institutions. NMJC has provided guidance and is hopeful this will be completed in November. Dr. Moore stated the survey information will be shared when received.

Dr. Moore provided a list of Board Committees for the NMJC Board members to consider taking part in. The committees presented were: 1) Student Success Committee; 2) Finance Committee; 3) Facilities Committee; and 4) Equity Committee. Dr. Moore provided the structure, needs, and implications of the committees and requested further discussions and possible action to be taken at the December 2022 NMJC Board Meeting.

Dr. Moore reported research for a Thunderbird Health Center is in process. NMJC has reached out to a local medical provider and is waiting on specs for room specifications. Information will be provided for further discussion/review in the Facilities Committee, if approved. If approval of the Thunderbird Health Center is received in December/January, the goal will be to have the Health Center up and running for the fall semester.

NMJC Board Members provided discussion of the recently attended ACCT Conference and the benefits of having attended.

Ms. Amy Coombes provided an update of new professional staff and changed positions.

Dr. Steve McCleery provided comments to the success of the Athletics Program and the SOAR Program. In addition, he requested the Board to complete and submit the electronic President’s Survey as soon as possible. He further provided a brief legislative update.

Dr. Charley Carroll provided a facilities update. The Facility Management System is at 95% complete, the museum is 60% complete, the automotive training center is 10% to 15% complete, the fire alarm system is 95% complete, new museum warehouse building is 90% complete, the underground installation of wiring is complete, the custodial staff continue to strip and reseal the terrazzo floors in various areas, and tree trimming and grooming of the campus continues. He

further stated discussions and planning continue for the various upcoming projects scheduled on the campus with Dekker/Perich/Sabatini.

***Under New Business***, Mr. Josh Morgan presented the October 2022 financial reports. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved the Expenditure Report for October 2022. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Morgan presented consideration of the Track Upgrades Project. The project is in preparation for the 2023 NJCAA National Outdoor Track & Field Championships to be held on the NMJC campus in May, 2023. Following significant discussion, questions, and answers, administration requested approval to take the Track Upgrade Project to the Higher Education Department (HED) Capital Project Committee hearing scheduled on December 15. Upon approval of the Board and HED, construction will begin in December with plans to have upgrades completed by April 2023 to host the Ross Black Annual Track Meet in April and the National Outdoor Track & Field Championship in May 2023. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved the Track Upgrade Project as presented.

Mr. Morgan presented consideration of Constructions Projects - Phase 1. Administration requested approval to take the NMJC 2022/2023 Campus-wide Construction Projects - Phase 1 to the HED for approval at the January 11 HED Capital Projects Hearing. Phase 1 involves the Watson Hall Renovation for Performing Arts with total allocated funds of \$6,500,000 and estimated cost developed by Bradbury Stamm Construction using Dekker/Perich/Sabatini's construction documents is \$5,987,697, a new Cafeteria/Kitchen and Hub Building, which expanded from a previous request to the Board to renovate the existing cafeteria with allocated funds in the amount of \$10,905,000, has changed to new construction of a 16,610 square foot cafeteria and a 10,780 square foot Student Hub to include roads, parking lots, pedestrian paving, signage, shade structures, and landscaping. Administration requested the Board allocate an additional \$8,595,000 of institutional funds bringing the total allocated to \$19,500,000, and a Vestibules and Safety Project to begin in the Spring of 2023 with a Fall 2024 completion. In 2020, NMJC received General Obligation Bonds funds in the amount of \$2,000,000 for security controls and building vestibules and in 2021, received \$1,750,000 Severance Tax Bonds for infrastructure improvements including vestibules. NMJC allocated \$1,250,000 bringing the total allocated for this project to \$5,000,000. The cost developed by Bradbury Stamm Construction using Dekker/Perich/Sabatini's construction documents is \$3,906,296 plus \$100,000 for added access control for a total project of \$4,006,296. At this time, Mr. Morgan noted a typographical correction of the total project reflected in the memo request at \$4,906,296 which should have been \$4,006,296. Significant and detailed discussion followed. A motion made by Mr. Gomez to table Phase 1, Item #2 for the new cafeteria/kitchen and Hub Building for further research of the cost difference of new construction versus renovation of the existing cafeteria, and the repurpose plans of the existing cafeteria to be provided in the December 2022 board meeting. The motion was seconded by Mrs. Jones. Mr. Baeza, Ms. Rising, Mr. Glenn, Mrs. Jones, Mr. Kesner, and Mr. Gomez unanimously tabled this request. Ms. Chappelle opposed the motion. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved Phase 1, Item #1 for the

Watson Hall Renovation. Upon a motion by Mr. Kesner, seconded by Mr. Gomez, the Board unanimously approved Phase 1, Item #3 for the Vestibules and Safety Project.

Ms. Chappelle provided consideration of approving a Redistricting Plan for NMJC. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the board unanimously approved Concept A as presented by Mr. Michael Sharp with Research & Polling, Inc. at the September and October 2022, NMJC Board Meetings.

Ms. Chappelle called for comments from the public. There being none, the next Regular Board Meeting was scheduled for Monday, December 12, 2022 at 1:30 pm in the Zia Board Room.

Upon a motion by Mr. Kesner, seconded by Mr. Gomez and by unanimous consent, the meeting adjourned at 4:17 pm.

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Pat Chappelle, Chair

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Travis Glenn, Secretary

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

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To: **New Mexico Junior College Board Members**

From: Josh Morgan

Date: December 6, 2022

RE: Expenditure and Revenue Reports for November

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November is month five or 41 percent of the 2022/2023 fiscal year. The expenditure report reflects expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through November 2022 is \$24,404,785.

Looking at the expense report for November, the total Current Unrestricted Funds expended year-to-date is \$13,232,902 or 41% of the budget. Expenses for Instruction and General are up as compared to FY 22 for the first five months of the fiscal year. This is due to an increase in salaries and benefits. Student Aid, Auxiliary Enterprises, and Athletics are normally over budget at this point in time. Typically, it is because of start of semester expenses or for Athletics it is the grant-In-aid awarded at the beginning of the semester. Auxiliary Enterprises expenditures are tracking as expected. Julie Buchanan and her Bookstore staff are doing a great job of preparing for the Spring semester making sure the right books and the right number of books are on the shelf for the NMJC students as well as for the dual credit students up and down the County.

In the restricted funds, Grant spending is at \$436,634 or 21% of the budget and Student Aid is at \$2,690,859 or 69% of the budget. Restricted Student Aid expenditures are down as compared to the expenditures in November of 2021 due to HEERF awards expended in FY22. Total expenditures for restricted funds are \$3,127,493.

Plant fund expenditures for November were \$615,162; the total year-to-date including encumbrances is \$8,044,390. Projects with major expenses and encumbrances include Tech Upgrade, Fire Alarm Upgrade, Campus Paving, Campus Wide Site Project, Facilities Management System Upgrade, Vocational Training Facility, Campus Housing Unit, Cafeteria Construction, Campus Security Upgrades, Driving Range Upgrades, WHM Storage Building, and Campus Wide Access Control. Building renewal and replacement expenditures were \$229,446 and Equipment Renewal & Replacement expenditures were \$34,958.

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Total expenditures and encumbrances through November 2022 are \$24,454,869, which is 21% of the budget.

The Current Unrestricted Revenue generated in November 2022 was \$9,431,568. This consists mainly of Tuition and Fees, the allocation from the State, and Oil and Gas revenue. The College will begin receiving mill levy property tax revenue in December.

There was no activity in Grants due to the timing of this report. The revenue will be reported with our December report. In the Restricted Student Aid revenue, there was \$97,190 drawn down for the month.

In Plant Funds, there was \$435,211 received which consists \$21,687 drawn down on the STB Vocational Training Building project and \$413,524 in LGIP interest income for November.

Total revenue received for the month of November was \$9,963,969 and the year-to-date total is \$29,937,416.

The Oil and Gas report shows the actual Oil and Gas revenue for July and August, and the accrual of \$625,000.00 per month for September, October and November. \$7,702,512 was received in November for the month of August 2022. Additionally, the College received \$138,099 in November for Oil and Gas Equipment Tax revenue. Total Oil and Gas Revenue for FY23 including the three months of accruals is \$17,730,659.

The Investment report reflects the \$141,000,000 invested with LGIP at the end of November. Interest income for the LGIP funds for the month of November was \$413,499. At the end of November there was \$129,676,651.87 in allocated capital projects.

Board members please know that the employees across campus appreciate the New Mexico Junior College Board and are very grateful for the support that you give to the faculty and staff. We all wish you a Merry Christmas and Happy New Year!

This is the Financial Report for November 2022.

# NEW MEXICO JUNIOR COLLEGE

## Expenditure Report

### November 2022

41% of Year Completed

Fund	2021-22			2022-23			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Instruction	11,759,080	3,411,176	29%	11,425,267	1,017,278	4,009,588	35%
Academic Support	2,552,885	815,442	32%	2,751,554	182,276	980,857	36%
Student Services	2,186,039	661,034	30%	2,557,559	218,357	1,047,184	41%
Institutional Support	5,117,287	1,881,999	37%	5,458,378	475,799	2,367,534	43%
Operation & Maintenance of Plant	4,395,892	1,661,093	38%	4,615,295	301,757	1,841,590	40%
<b>Subtotal - Instruction &amp; General</b>	<b>26,011,183</b>	<b>8,430,744</b>	<b>32%</b>	<b>26,808,053</b>	<b>2,195,467</b>	<b>10,246,753</b>	<b>38%</b>
Research	-	46,165		-		-	0%
Public Service	70,000	21,166	30%	59,300	1,104	13,804	23%
Internal Service Departments	258,365	144,738	56%	97,992	19,370	75,196	77%
Student Aid	785,880	430,066	55%	760,880	69,146	640,036	84%
Auxiliary Enterprises	2,803,560	1,289,068	46%	2,348,323	223,270	1,082,637	46%
Athletics	2,772,294	958,710	35%	2,536,794	170,832	1,174,476	46%
<b>Total Current Unrestricted Fund</b>	<b>32,701,282</b>	<b>11,320,657</b>	<b>35%</b>	<b>32,611,342</b>	<b>2,679,189</b>	<b>13,232,902</b>	<b>41%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	5,112,076	317,834	6%	2,104,644	137,631	436,634	21%
Student Aid	5,915,395	3,107,854	53%	3,895,816	547,981	2,690,859	69%
<b>Total Current Restricted Fund</b>	<b>11,027,471</b>	<b>3,425,688</b>	<b>31%</b>	<b>6,000,460</b>	<b>685,612</b>	<b>3,127,493</b>	<b>52%</b>
<b>PLANT FUNDS</b>							
<b>Capital Outlay / Bldg. Renewal &amp; Repl.</b>							
Projects from Institutional Funds	9,442,296	6,319,545	67%	69,675,330	347,755	6,892,896	10%
Projects from State GOB Funds	213,387	154,315	72%	3,825,685	-	36,650	1%
Projects from State STB Funds	170,870	45,561	27%	1,979,214	-	84,251	4%
Projects from General Fund	-	-	0%	353,400	3,003	90,568	26%
Projects from Private Funds	-	-	0%	-	-	-	0%
Projects from State ER&R	500,000	130,775	26%	335,000	34,958	317,307	95%
Projects from State BR&R	1,000,000	484,263	48%	663,671	229,446	672,802	101%
Subtotal - Capital and BR&R	11,326,553	7,134,459	63%	76,832,300	615,162	8,094,474	11%
<b>Debt Service</b>							
Revenue Bonds	-	-	0%	-	-	-	0%
<b>Total Plant Funds</b>	<b>11,326,553</b>	<b>7,134,459</b>	<b>63%</b>	<b>76,832,300</b>	<b>615,162</b>	<b>8,094,474</b>	<b>11%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>55,055,306</b>	<b>21,880,804</b>	<b>40%</b>	<b>115,444,102</b>	<b>3,979,963</b>	<b>24,454,869</b>	<b>21%</b>

**NEW MEXICO JUNIOR COLLEGE**  
**Revenue Report**  
**November 2022**

41% of Year Completed

Fund	2021-22			2022-23			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Tuition and Fees	3,420,600	2,626,432	77%	3,805,562	758,600	2,761,288	73%
State Appropriations	6,420,500	2,553,583	40%	7,295,000	681,442	3,907,414	54%
Advalorem Taxes - Oil and Gas	58,900,000	10,385,426	18%	9,155,000	7,840,611	17,730,659	194%
Advalorem Taxes - Property	13,000,000	69,851	1%	10,221,168	-	-	0%
Interest Income	-	24	0%	-	-	-	0%
Other Revenues	1,006,500	87,663	9%	157,869	70,561	206,992	131%
<b>Subtotal - Instruction &amp; General</b>	<b>82,747,600</b>	<b>15,722,979</b>	<b>19%</b>	<b>30,634,599</b>	<b>9,351,214</b>	<b>24,606,353</b>	<b>80%</b>
Research	-	-	0%	-	-	-	0%
Public Service	-	-	0%	-	-	-	0%
Internal Service Departments	20,800	1,562	8%	60,800	860	53,189	87%
Auxiliary Enterprises	2,530,762	1,302,604	51%	2,756,942	35,260	1,448,761	53%
Athletics	533,700	216,816	41%	558,600	44,234	250,967	45%
<b>Total Current Unrestricted</b>	<b>85,832,862</b>	<b>17,243,961</b>	<b>20%</b>	<b>34,010,941</b>	<b>9,431,568</b>	<b>26,359,270</b>	<b>78%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	5,112,076	601,959	12%	2,104,644	-	294,996	14%
Student Aid	5,915,395	3,173,661	54%	3,895,816	97,190	1,912,835	49%
<b>Total Current Restricted</b>	<b>11,027,471</b>	<b>3,775,620</b>	<b>34%</b>	<b>6,000,460</b>	<b>97,190</b>	<b>2,207,831</b>	<b>37%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	154,315	-	0%	3,825,685	-	-	0%
Projects from State STB Funds	170,870	22,369	13%	1,979,214	21,687	44,656	2%
Projects from General Fund	70,511	97,600	138%	353,400	-	-	0%
Projects from BR&R	-	-	0%	65,671	-	-	0%
Projects from Private Funds	-	53,075	0%	-	-	-	0%
Interest Income (LGIP)	85,000	24,787	29%	60,000	413,524	1,325,659	2209%
<b>Total Plant Funds</b>	<b>480,696</b>	<b>197,831</b>	<b>41%</b>	<b>6,283,970</b>	<b>435,211</b>	<b>1,370,315</b>	<b>22%</b>
<b>GRAND TOTAL REVENUES</b>	<b>97,341,029</b>	<b>21,217,412</b>	<b>22%</b>	<b>46,295,371</b>	<b>9,963,969</b>	<b>29,937,416</b>	<b>65%</b>

# NEW MEXICO JUNIOR COLLEGE

## Oil and Gas Revenue Report

### November 2022

41% of Year Completed

		OIL		GAS		COMBINED		
Month of	Sales	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2022-23 Original Budget	Variance Over (Under) Budget
Distribution								
Actual	July	\$100.13	29,161,904	\$6.38	89,385,817	8,010,212	625,000	7,385,212
Actual	August	\$93.67	29,231,332	\$6.94	88,894,987	7,702,512	625,000	7,077,512
Actual	September					625,000	625,000	0
Actual	October					625,000	625,000	0
Actual	November					625,000	625,000	0
Actual	December						625,000	(625,000)
Actual	January						625,000	(625,000)
Actual	February						625,000	(625,000)
Actual	March						625,000	(625,000)
Accrual	April						625,000	(625,000)
Accrual	May						625,000	(625,000)
Accrual	June						625,000	(625,000)
Y.T.D. Production Tax Revenue						17,587,724	7,500,000	10,087,724
Y.T.D. Equipment Tax Revenue						142,935	1,655,000	(1,512,065)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						<u>17,730,659</u>	<u>9,155,000</u>	<u>8,575,659</u>

*Source: New Mexico Taxation and Revenue Department*

# NEW MEXICO JUNIOR COLLEGE

## Schedule of Investments

### November 2022

41% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	141,000,000	7102-1348	3.518%	413,499
Plus deposits				
Less withdrawals	-			
<b>Total LGIP investments</b>	<b>141,000,000</b>			<b>413,499</b>

Capital Project	11/30/2022
Vehicles	601,878.03
Campus Facilities Master Plan	1,056,151.29
Chrome River	2,044.00
WHM North Gallery Renovation	500,000.00
Campus Vestibules	1,218,288.59
Voc B Airhandler	1,500,000.00
Softball Field	5,790,000.00
National Track Meet	110,577.39
Pi Day	23,487.04
Technology Upgrade	649,303.72
JASI	75,416.60
WHM Storage Building	1,153,175.01
Baseball Field	1,530,173.45
Rodeo Arena	119,434.75
Fire Alarm Upgrade	434,206.73
Landscaping	535,344.00
Smart Classrooms	513,033.51
Campus Signage	537,646.81
Campus Paving	1,148,092.41
Std Ctr & Bob Moran Roof Replacement	650,000.00
Master Landscaping Project	8,966,738.81
Dorm/Apartment Refurbish	1,662,948.15
Concrete Upgrade	1,379,714.04
Campus Construction	230,937.32
Workforce Training & Outreach	250,000.00
Higher Learning Commission	126,515.62
Public Sector	1,000,000.00
Campus Security	152,198.07
Copier Replacement	133,082.22
Non-Recurring Compensation	1,500,000.00
Athletics	163,903.80
Student Life Programming	20,432.28
Succession Plan	620,056.15
WHM Exhibits	137,065.73
Track Upgrades	1,495,199.06
Driving Range Upgrades	908,561.02
McLean Hall Renovations	88,568.83
Cafeteria Upgrade	95,503.61
Equestrian Center	2,933,949.87
Campus/Hospital Fencing	563,509.84
Turf Replacement	997,527.12
Watson Hall Renovation	3,915,773.70
Facilities Management System	737,845.23
Caster Upgrades	2,624,882.14
Vocational Training Facility	14,403,989.19
Heidel Hall Renovation	20,000,000.00
Heidel/Hagelstein Air Handlers	393,371.89
Air Handlers	2,985,247.70
Campus Housing Unit	15,396,860.31
Cafeteria Construction	10,643,094.87
Mansur Hall Remodel	4,000,000.00
Mary Hagelstein Remodel	4,000,000.00
Campus Wide Access Control	3,000,000.00
Dorm/Apartment Furniture Replacement	1,000,000.00
Roof Replacement	1,500,000.00
CORE	500,000.00
SOAR Caster Annex Remodel	500,000.00
NMJC/Lea County Quality of Life	2,500,000.00
Workforce Training Contingency	921.97
<b>Total</b>	<b>129,676,651.87</b>

## **NMJC Board Committees to Consider Location - JS Bldg. Planning Room**

1. Facilities - January
2. Equity - February
3. Finance - March
4. Student Success - April

### **Structure:**

- Each Board member selects 2-3 committees
- Each committee meets (3) times a year
- At least one Board committee meets every month
- 2-3 Board members & 1-2 NMJC employees per committee

### **Needs:**

- Amend Board policy to reflect committee structure
- Committee charge
- Chair for each committee

### **Implications:**

- ACCT Best Practice
- Identify and determine good policies for NMJC
- More in-depth awareness of NMJC structures

New Mexico Junior College  
Board Committees Schedule

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Committees</b>												
Facilities	X				X				X			
Equity		X				X				X		
Finance			X				X				X	
Student Success				X				X				X

**Meeting particulars:**

- Committees meet at least 3 times a year (called meetings can occur if needed)
- Meetings would occur during the 2<sup>nd</sup> week of each month
- 2-3 Board members on each committee (committees will be chaired by a Board member)
- President & Executive Assistant will attend each meeting (President Emeritus if available)
- VP committee leads: (attends meeting and prepares updates)

**Facilities:** Dr. Carroll

**Equity:** Steve Saucedo

**Finance:** Josh Morgan

**Student Success:** Jeff McCool and Cathy Mitchell

## NMJC Board Training Proposed Dates

March 13 - 17	Spring Break
Saturday, March 18	Legislative Session Ends (Noon)
Thursday, March 23	Board Training Training & Outreach 11:30 am - 4:30 pm Lunch Provided
Friday, March 24	Board Training Training & Outreach 8:30 am - 11:30 am Breakfast Provided
Thursday, March 30	Board Meeting 1:30 pm
Thursday, April 13	Board Budget Session 1:30 pm
Thursday, April 20	Board Meeting 1:30 pm

### Potential Topics:

- **Board Policies**
- **Board Committees**
- **Reflective Look Back**
- **Looking Forward**