

# NEW MEXICO JUNIOR COLLEGE

## BOARD MEETING

Thursday, February 18, 2021  
Ben Alexander Building – Daniels Room & Via Zoom  
1:30 pm

### AGENDA

- |   |                 |
|---|-----------------|
| A. Welcome                                    | Pat Chappelle   |
| B. Adoption of Agenda                         | Pat Chappelle   |
| C. Approval of Minutes of January 21, 2021    | Pat Chappelle   |
| D. President's Report                         | Kelvin Sharp    |
| E. New Business                               |                 |
| 1. Monthly Expenditure Report                 | Josh Morgan     |
| 2. Monthly Revenue Report                     | Josh Morgan     |
| 3. Oil and Gas Revenue Report                 | Josh Morgan     |
| 4. Schedule of Investments                    | Josh Morgan     |
| 5. Consideration of COVID Safe Athletics Plan | Scotty Holloman |
| F. Public Comments                            | Pat Chappelle   |
| • Phone Number (575) 492-2595                 |                 |
| • Fax Number (575) 492-2559                   |                 |
| G. Determination of Next Meeting              | Pat Chappelle   |
| H. Adjournment                                | Pat Chappelle   |

**NEW MEXICO JUNIOR COLLEGE  
BOARD MEETING  
JANUARY 21, 2021  
MINUTES**

The New Mexico Junior College Board met on Thursday, January 21, 2021, beginning at 1:30 p.m. in the Ben Alexander Building, Daniels Room and via Zoom. Attendance in the Daniels Room were Ms. Patricia Chappelle, Madam Chair, Dr. Kelvin Sharp, Mr. Dan Hardin and Mr. Josh Morgan. Ms. Chappelle requested Board members attending via Zoom state their attendance by roll call. The following members were in attendance: Mr. Hector Baeza; Mrs. Erica Jones; Mr. Travis Glenn; and Mr. Manny Gomez. Mrs. Evelyn Rising was absent. Also in attendance via Zoom were Mr. A.J. Bowers and Mr. Paul Garcia, Auditors with Carr, Riggs & Ingram, LLC, Dr. Larry Sanderson, Mrs. Cathy Mitchell, Mr. Deron Clark, and Mr. Scotty Holloman.

Ms. Chappelle called the meeting to order and welcomed guests attending via Facebook Live due to the current COVID-19 pandemic and the current Public Health Order requiring social distancing. She commented in response to the Governor's order, guidelines continue to be followed. Ms. Chappelle encouraged the public to participate and provide public comments at the end of the formal agenda to either (575) 492-2595 or by fax to (575) 492-2559.

Upon a motion by Mr. Glenn, seconded by Mr. Gomez, and by roll call vote as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the agenda was unanimously adopted.

Upon a motion by Mr. Baeza, seconded by Mrs. Jones, and by roll call vote as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the Board unanimously approved the minutes of December 17, 2020.

***Under President's Report***, Dr. Sharp informed Board members the required annual Conflict of Interest and applicable NMJC Board Policy No. 304 will be placed in the mail for signatures. Board members were asked to sign the Conflict of Interest and return in the self-addressed envelope provided.

Dr. Larry Sanderson and Mrs. Cathy Mitchell provided campus updates. Dr. Sanderson stated spring classes began on Tuesday, January 19 and noted the spring semester is proceeding much like the fall semester. He reported the Reopening Plan submitted to the Higher Education

Department (HED) at the beginning of the year has been approved and has been posted on the NMJC website. With HED's approval, the spring semester has moved forward with face to face, online, and technical training classes. While masks, social distancing, and smaller size classes continue to stay in place, safety protocols have been increased. Rooms with reported positive COVID cases will continue to be immediately closed and disinfected. In addition, every two weeks, an outside firm will disinfect all major and heavily occupied buildings. Arrangements for surveillance testing of cohort groups such as Law Enforcement, Cosmetology, and Nursing are being worked out with Nor Lea Hospital and scheduled to begin within a couple of weeks. Dr. Sanderson reported, as in the fall semester, spring enrollment will be down 12% to 14% in credit hours and noted this is consistent with community colleges across the country. ACT Academy high school students from Hobbs, Tatum, Lovington, Eunice, and Jal are back on campus. Mrs. Mitchell reported student services is continuing to encourage students to meet with staff by appointment but noted small amounts of walk-ins are allowed with safety protocols in place. She reported dorm numbers are down with a current count of approximately 94 students and pointed out a large number of students are taking online classes. Mrs. Mitchell commented overall, the semester is going well. Mr. Gomez provided a recommendation to consider a disinfecting method being used by the City of Hobbs.

Mr. Deron Clark provided athletic updates. Mr. Clark reported due to the continued restrictions, student athletes were given the opportunity to transfer to other institutions with opportunities to compete. Roughly, 150 student athletes transferred leaving approximately 50 student athletes on campus. He stated NMJC will have a men's and women's indoor/outdoor track and field team. On Tuesday, January 19, directives for intercollegiate athletics were received with provisions. First, regardless of the color of the county, the opportunity for teams to practice in the State of New Mexico with weekly testing. Second, teams are allowed to leave the State of New Mexico to compete, but upon return must test and self-isolate until results are received. The expectation is NMJC teams are able to engage in a few track meets in February to qualify as many as possible for indoor nationals in Pittsburg, Kansas on March 5 & 6. In spite of a very difficult semester, overall GPA for athletics was 3.05. Mr. Clark reported 79 athletes, with a GPA of 3.25 or higher, were recognized to the Western Junior College Athletic Conference All-Academic Team. He expressed his appreciation to the coaching staff for engaging students to stay on top of their grades which assisted in a simple transfer process due to transcripts. Mr. Glenn asked where students have transferred. Mr. Clark responded across the country from the East Coast to Arizona.

Dr. Sharp reported legislative sessions began on Tuesday, January 19. He reported due to the drop of enrollment in New Mexico Higher Education over the last five years, there will be no new money for Higher Education. He stated there will be a possible redistribution of the base

funding, which will not be a significant amount for NMJC. Additional discussions include the increase of cost of health insurance, changes to ERB contributions, and a possible cost of living adjustment. NMJC along with New Mexico State University in Carlsbad, New Mexico Military Institute, Eastern New Mexico University in Portales, Roswell, and Ruidoso, and Clovis Community College are proposing legislation to create a regional pilot for Southeastern New Mexico. The focus of the cooperative is to be able to articulate students from 2 year schools to 4 year schools. He stated the four year school in this model is Eastern New Mexico University in Portales. Students who would like to remain in the State of New Mexico will be offered an instate option, utilization of the Opportunity/Lottery Scholarship, and the opportunity for a bachelor's degree. In addition, Dr. Sharp stated NMJC will begin looking at the "Three R's" which are, how NMJC will Recover, Rebuild, and Restore following a very difficult year.

*Under New Business,* Ms. Chappelle requested a motion for acceptance of the recent resignation of Board Member, Mr. Ron Black. Upon a motion by Mr. Gomez, seconded by Mr. Baeza, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the motion passed unanimously.

Ms. Chappelle requested a motion for election of a Board Secretary. Upon a motion by Mr. Baeza to nominate Mr. Travis Glenn as Board Secretary, seconded by Mr. Gomez, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the motion passed unanimously.

Mr. Josh Morgan introduced Mr. A.J. Bowers and Mr. Paul Garcia with CRI CPA's and Advisors to present the Fiscal Year June 30, 2020 Audit Report. Mr. Bowers reported as follows: An Unmodified Opinion was rendered to the institutions financial statements. A report of no findings noted was rendered to the GAGAS Report on internal control over reporting and on compliance and other matters. An Unmodified Opinion with no findings noted was rendered to the report on compliance with requirements that could have an effect on major federal programs and internal control over compliance. Mr. Bowers stated programs tested were Student Financial Aid and the CARES ACT with Unmodified Opinions rendered to both with no findings noted. In addition, Mr. Garcia provided detailed information of the financial statement trends. Upon a motion by Mr. Gomez, seconded by Mr. Glenn, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the Board unanimously approved the audit.

Mr. Dan Hardin presented the December 2020 financial reports. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the Board unanimously approved the

Expenditure Report for December 2020. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Hardin presented the Fiscal Watch Report for December 31, 2020. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the Board unanimously approved the Fiscal Watch Report for December 31, 2020 as presented.

Mr. Scotty Holloman presented Open Meetings Act Resolution No. 2021-001 for consideration. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the Board unanimously approved the Open Meetings Act Resolution as presented.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, February 18, 2021 beginning at 1:30 pm.

Upon a motion by Mr. Baeza, seconded by Mr. Gomez, and by roll call as follows: Mr. Baeza – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle - yes, the board meeting adjourned at 2:59 pm.

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Pat Chappelle, Chair

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Travis Glenn, Secretary

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

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To: **New Mexico Junior College Board Members**  
From: Josh Morgan  
Date: February 11, 2021  
RE: Expenditure and Revenue Reports for January 2021

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January is month seven or 58% of the budget for the 2020/2021 fiscal year. The Expenditure Report represents expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through the month of January is \$47,399,596.

The total current unrestricted fund expenditures through January are \$15,117,853, which is 53% of the projected budget. Instruction and General is running below normal for this time of year. This is due to the decline in enrollment, travel, and part-time employees. In other current unrestricted funds, expenses are also down as compared to FY 20. Internal Services which consists of the Computer Services and the Document Center continue to receive monthly credits from Instruction & General to cover the operating costs. Over all, expenditures are down as compared to January 2020.

In the restricted funds, the expenditures in the grants area are slightly lower than this time last year. The Business Office continues to monitor the expenditures in the grants and request the drawdown from the state and federal agencies. The year-to-date restricted student aid is lower compared to January 2020. This is also a reflection of lower enrollment numbers. Total amount of restricted funds expended through January 2021 is \$3,515,957.

Total plant funds expended include expenditures for Technology Upgrade, Caster and McLean Remodels, Fire Alarm Upgrade, Facilities Management System Upgrade, Golf Building Construction, and the WHM Roof Replacement.

Total expenditures and or encumbrances through January 2021 were \$47,399,596 or 65% of the budget.

Total current unrestricted revenue received in January 2021 was \$7,237,255, with the year-to-date total of \$29,621,315. This mostly consists of the tuition and fees, the monthly allocation from the state, the oil and gas income, oil and gas equipment tax income, and property tax revenue. The tuition and fees collected in January 2021 for

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the spring semester were \$299,873. Oil and gas mill levy for the month of January was \$1,759,720 and the equipment tax revenue for January was \$122,689. The property tax revenue received in January was \$4,281,519. Looking at the past trends in property tax payout, the College should receive additional property tax revenue in June. In FY 20, the total for mill levy property tax was \$11,485,781.

In student aid, \$3,750 was drawn in for January. Total restricted fund revenue for the year is \$2,386,355. There should be additional funds drawdown in February for restricted student aid.

In plant funds, the College drew down \$255,059 from the GOB Facilities Management Upgrade, \$18,931 from the general fund allocation for the Watson Hall Safety & Security Upgrade Project and reported \$212,000 previously drawn down for the general fund Workforce Training/Education. LGIP interest income for January was \$5,477.

Total revenue for the month of January 2021 is \$7,781,291, with year-to-date revenue of \$34,107,455 or 91% of projected revenue budget.

The oil and gas revenues continue to be strong over the past four months. The total oil and gas and oil and gas equipment tax revenue received through January of 2021 including the accrual of \$465,000 for each of the three months of November, December, and January is \$12,968,991.

The Investment Report shows a beginning balance in LGIP funds of \$41,593,127. Funds were sent to LGIP during January in the amount of 5,406,873 leaving an ending balance in LGIP funds at the end of January of \$47,000,000. The College decided not to renew the \$3,000,000 in CDARs that matured in January due to the low interest rate that would have been locked in for another year. The \$3,000,000 in CDARs is included in the amount sent to LGIP during January. Encumbered funds at the end of January were \$28,584,378.06.

This concludes the Financial Report for January 2021.

**NEW MEXICO JUNIOR COLLEGE**  
**Expenditure Report**  
**January 2021**

58% of Year Completed

Fund	2019-20			2020-21			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Instruction	11,862,407	5,248,071	44%	10,267,223	671,389	4,907,523	48%
Academic Support	2,569,083	1,300,821	51%	2,372,925	170,548	1,149,836	48%
Student Services	2,207,388	1,142,944	52%	2,121,047	140,049	986,561	47%
Institutional Support	4,648,321	2,421,789	52%	4,566,506	323,761	2,398,567	53%
Operation & Maintenance of Plant	3,988,457	2,140,631	54%	3,983,813	279,935	1,938,420	49%
<b>Subtotal - Instruction &amp; General</b>	<b>25,275,656</b>	<b>12,254,256</b>	<b>48%</b>	<b>23,311,514</b>	<b>1,585,682</b>	<b>11,380,907</b>	<b>49%</b>
Research	-	80,606		-	8,822	66,529	
Public Service	50,000	17,370	35%	50,000	9,002	25,602	51%
Internal Service Departments	189,176	149,085	79%	109,089	(21,209)	132,559	122%
Student Aid	685,880	675,941	99%	710,880	226,183	717,029	101%
Auxiliary Enterprises	2,722,498	2,010,378	74%	2,160,172	164,363	1,727,695	80%
Athletics	2,308,988	1,722,799	75%	2,267,001	267,092	1,067,532	47%
<b>Total Current Unrestricted Fund</b>	<b>31,232,198</b>	<b>16,910,435</b>	<b>54%</b>	<b>28,608,656</b>	<b>2,239,935</b>	<b>15,117,853</b>	<b>53%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	949,794	431,654	45%	908,797	49,372	368,730	41%
Student Aid	3,862,038	3,739,478	97%	3,862,038	1,302,842	3,147,227	81%
<b>Total Current Restricted Fund</b>	<b>4,811,832</b>	<b>4,171,132</b>	<b>87%</b>	<b>4,770,835</b>	<b>1,352,214</b>	<b>3,515,957</b>	<b>74%</b>
<b>PLANT FUNDS</b>							
<b>Capital Outlay / Bldg. Renewal &amp; Repl.</b>							
Projects from Institutional Funds	26,982,338	10,712,976	40%	29,729,122	218,032	25,774,685	87%
Projects from State GOB Funds	4,764,218	3,086,500	65%	6,416,370	82,192	1,898,973	30%
Projects from State STB Funds	-	-	0%	900,000	-	-	0%
Projects from General Fund	938,466	460,024	49%	353,400	18,931	240,891	68%
Projects from Private Funds	-	-	0%	-	-	-	0%
Projects from State ER&R	335,000	111,663	33%	1,238,725	-	148,432	12%
Projects from State BR&R	598,000	446,341	75%	1,256,545	940	702,805	56%
Subtotal - Capital and BR&R	<b>33,618,022</b>	<b>14,817,504</b>	<b>44%</b>	<b>39,894,162</b>	<b>320,095</b>	<b>28,765,786</b>	<b>72%</b>
<b>Debt Service</b>							
Revenue Bonds	-	-	0%	-	-	-	0%
<b>Total Plant Funds</b>	<b>33,618,022</b>	<b>14,817,504</b>	<b>44%</b>	<b>39,894,162</b>	<b>320,095</b>	<b>28,765,786</b>	<b>72%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>69,662,052</b>	<b>35,899,071</b>	<b>52%</b>	<b>73,273,653</b>	<b>3,912,244</b>	<b>47,399,596</b>	<b>65%</b>

**NEW MEXICO JUNIOR COLLEGE**  
**Revenue Report**  
**January 2021**

58% of Year Completed

**2019-20**

**2020-21**

Fund	2019-20			2020-21			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Tuition and Fees	3,931,431	3,773,242	96%	3,914,806	299,873	3,152,380	81%
State Appropriations	6,546,216	3,672,508	56%	5,747,200	473,830	3,378,052	59%
Advalorem Taxes - Oil and Gas	21,663,449	13,423,625	62%	7,235,000	1,882,410	12,968,991	179%
Advalorem Taxes - Property	10,500,000	7,069,365	67%	9,200,000	4,281,615	7,911,095	86%
Interest Income	10,000	378	4%	9,000	109	368	4%
Other Revenues	204,646	253,936	124%	196,418	20,647	139,734	71%
<b>Subtotal - Instruction &amp; General</b>	<b>42,855,742</b>	<b>28,193,054</b>	<b>66%</b>	<b>26,302,424</b>	<b>6,958,484</b>	<b>27,550,620</b>	<b>105%</b>
Research	-	-	0%	-	-	-	0%
Public Service	-	-	0%	-	-	-	0%
Internal Service Departments	41,148	41,148	100%	9,000	-	1,333	15%
Auxiliary Enterprises	3,008,585	2,632,998	88%	2,846,886	234,146	1,756,987	62%
Athletics	568,984	351,782	62%	535,500	44,625	312,375	58%
<b>Total Current Unrestricted</b>	<b>46,474,459</b>	<b>31,218,982</b>	<b>67%</b>	<b>29,693,810</b>	<b>7,237,255</b>	<b>29,621,315</b>	<b>100%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	949,794	499,843	53%	908,797	48,819	422,562	46%
Student Aid	3,862,038	3,507,404	91%	3,862,038	3,750	1,963,793	51%
<b>Total Current Restricted</b>	<b>4,811,832</b>	<b>4,007,247</b>	<b>83%</b>	<b>4,770,835</b>	<b>52,569</b>	<b>2,386,355</b>	<b>50%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	4,702,500	-	0%	1,702,500	255,059	1,757,243	103%
Projects from State STB Funds	-	-	0%	900,000	-	-	0%
Projects from General Fund	792,000	212,033	0%	353,400	230,931	299,920	85%
Projects from Private Funds	-	-	0%	-	-	-	0%
Interest Income (LGIP)	250,000	316,794	127%	120,000	5,477	42,622	36%
<b>Total Plant Funds</b>	<b>5,744,500</b>	<b>528,827</b>	<b>9%</b>	<b>3,075,900</b>	<b>491,467</b>	<b>2,099,785</b>	<b>68%</b>
<b>GRAND TOTAL REVENUES</b>	<b>57,030,791</b>	<b>35,755,056</b>	<b>63%</b>	<b>37,540,545</b>	<b>7,781,291</b>	<b>34,107,455</b>	<b>91%</b>

# NEW MEXICO JUNIOR COLLEGE

## Oil and Gas Revenue Report

### January 2021

58% of Year Completed

Sales	Month of Distribution	OIL		GAS		COMBINED		
		Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2020-21 Original Budget	Variance Over (Under) Budget
Actual	July	\$37.25	17,319,589	\$1.88	50,434,252	1,561,399	465,000	1,096,399
Actual	August	\$39.07	17,858,395	\$2.09	56,003,009	1,709,971	465,000	1,244,971
Actual	September	\$36.31	17,908,397	\$2.09	55,735,897	1,641,692	465,000	1,176,692
Actual	October	\$36.27	19,745,180	\$2.15	57,564,996	1,759,720	465,000	1,294,720
Accrual	November					465,000	465,000	0
Accrual	December					465,000	465,000	0
Accrual	January					465,000	465,000	0
Accrual	February					465,000	465,000	(465,000)
Accrual	March					465,000	465,000	(465,000)
Accrual	April					465,000	465,000	(465,000)
Accrual	May					465,000	465,000	(465,000)
Accrual	June					465,000	465,000	(465,000)
<b>Y.T.D. Production Tax Revenue</b>						<b>8,067,782</b>	<b>5,580,000</b>	<b>2,487,782</b>
<b>Y.T.D. Equipment Tax Revenue</b>						<b>4,901,209</b>	<b>1,655,000</b>	<b>3,246,209</b>
<b>Total Year-to-Date Oil &amp; Gas and Equipment Tax Revenue</b>						<b>12,968,991</b>	<b>7,235,000</b>	<b>5,733,991</b>

*Source: New Mexico Taxation and Revenue Department*

	FY 16	FY 17	FY 18	FY 19	FY 20
Oil Production Average	5,901,566	6,495,087	8,977,641	14,022,345	17,112,745
Average Price per Barrel	35.55	42.90	53.33	50.27	43.03
Gas Production Average	17,990,679	21,506,106	29,109,728	38,793,786	45,857,679
Average Price per MCF	2.59	3.41	3.66	3.27	1.94

# NEW MEXICO JUNIOR COLLEGE

## Schedule of Investments

### January 2021

58% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	41,593,127	7102-1348	0.115%	5,477
Plus deposits	5,406,873			
Less withdrawals				
<b>Total LGIP investments</b>	<b>47,000,000</b>			<b>5,477</b>

Capital Project	1/31/2021
Vehicles	652,020.58
Law Academy Building	1,685.98
Computer Labs/ITV Upgrade	200,000.00
Campus Vestibules	1,250,000.00
Voc B Airhandler	200,000.00
Softball Field	890,000.00
Technology Upgrade	164,714.31
JASI	9,413.75
WHM Storage Building	400,000.00
Baseball Field	30,173.45
Rodeo Arena	31,890.34
Fire Alarm Upgrade	1,595,258.41
Luminis Software	2,993.00
Landscaping	291,378.09
Smart Classrooms	17,608.41
Campus Signage	552,892.53
Campus Paving	291,198.65
Roof Replacement WHM	176,064.04
Dorm/Apartment Refurbish	14,967.70
Concrete Upgrade	215,870.33
Campus Construction	37,223.33
Oil & Gas Training	88,974.02
Workforce Training & Outreach	250,000.00
Guided Pathways Rob Johnstone	140,000.00
Public Sector	8,047.50
Campus Security	43,436.07
Lumens Software-Distance Learn	5,000.00
Copier Replacement	13,082.22
Non-Recurring Compensation	750,000.00
Athletics	77,755.70
Student Life Programming	20,432.28
Succession Plan	52,014.15
WHM Exhibits	66,982.49
Track Upgrades	87,317.21
Driving Range Upgrades	317,160.35
McLean Hall Renovations	1,102,197.18
Cafeteria Upgrade	66,476.74
Channel 19 Upgrade	6,229.50
Equestrian Center	2,965,451.82
Bob Moran Upgrades	18,992.47
Campus/Hospital Fencing	563,509.84
Turf Replacement	500,000.00
Watson Hall	1,066,056.05
Facilities Management System	1,586,559.08
Busing Support for Recruiting	5,872.30
Caster Upgrades	8,211,460.87
Workforce Training Center	3,000,000.00
Heidel/Hagelstein Air Handlers	400,000.00
Allied Health	144,274.63
Workforce Training Contingency	1,742.69
<b>Total</b>	<b>28,584,378.06</b>

# memo

## **New Mexico Junior College**

To: Board of Directors  
From: Scotty Holloman  
Date: February 12, 2021  
Re: COVID Safe Athletics Plan

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On January 18, 2021 COVID-Safe Practices for Intercollegiate Sports (“Guidelines”) were approved by the New Mexico Higher Education Department in collaboration with the Office of the Governor of New Mexico. A copy of these Guidelines is attached for your information and review.

New Mexico Junior College Rodeo and Indoor and Outdoor Track and Field desire to compete this spring under the Guidelines.

The Guidelines require a COVID testing plan be adopted by NMJC. The Guidelines also require:

“Regents and Governing Boards shall review and approve all plans to ensure athletic programs, administrators, athletes, coaches, trainers and staff members fully comply with the State of New Mexico’s COVID-Safe Practices for Intercollegiate Sports. Additionally, Regents and Governing Boards shall ensure compliance by all athletic departments and sports programs at the higher education institution or New Mexico special school.”

The NMJC administration has prepared a proposed testing plan, a copy of which is attached hereto. This testing plan has been approved by the New Mexico Higher Education Department.

It is requested the NMJC Board approve the testing plan, as required by the Guidelines.

## **New Mexico Junior College Plan for Testing for Compliance with COVID Safe Practices: Intercollegiate Sports**

New Mexico Junior College adopts the following testing plan as required by the COVID-Safe Practices: Intercollegiate Sports

### **TIER DESIGNATIONS & TESTING SCHEDULE**

- **Tier 1:** Athletes
- **Tier 2:** Coaches and Trainers
- **Tier 3:** Staff members of athletic departments who do not require close proximity to Tier 1 individuals but perform essential facility or event services.

**ONGOING MONITORING & SCREENING.** All individuals in Tier 1, whether residing on campus or not, will be tested three (3) times per week by means of a PCR test or other State-approved test (“COVID Test”) for intercollegiate sports. Tier 2 and 3 individuals must also COVID Test three (3) times per week by means of a PCR test or other State-approved COVID Test for intercollegiate sports.

**COMPETITIONS IN THE STATE OF NEW MEXICO.** Tier 1, 2 and 3 individuals associated with an athletic team must COVID Test no more than 24 hours prior to a game, competition or scrimmage occurring in the state of New Mexico and quarantine until they receive negative test results.

**OUT OF STATE COMPETITIONS.** Tier 1 individuals and Tier 2 and 3 individuals who travel with an athletic team must COVID Test no more than 48 hours prior to leaving the State of New Mexico.

All Tier 1, 2 and 3 individuals who travel with an athletic team must COVID Test within 48 hours upon returning to New Mexico. All individuals who are tested must quarantine until they test and receive test results.

**POSITIVE RESULTS.** An individual who tests positive under any testing protocol shall not travel and shall not participate in a game, competition or scrimmage and must isolate for 10 days and return when a licensed medical professional advises it is safe to return to athletic competition.

**REPORTING.** Positive and negative COVID Test results will be reported weekly to the New Mexico Department of Health and the New Mexico Higher Education Department. Positive COVID Test results of employees and contractors associated with the NMJC athletic department must be reported to the New Mexico Environment Department’s Occupational Health and Safety Bureau (OSHA) and the New Mexico Higher Education Department.