

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, February 17, 2022  
Ben Alexander Building – Daniels Room  
1:30 pm

AGENDA

- |  |                 |
|--|-----------------|
| A. Welcome                                       | Pat Chappelle   |
| B. Oath of Office                                | Scotty Holloman |
| C. Adoption of Agenda                            | Pat Chappelle   |
| D. Approval of Minutes of January 20, 2022       | Pat Chappelle   |
| E. President's Report                            | Steve McCleery  |
| F. New Business                                  |                 |
| 1. Monthly Expenditure Report                    | Josh Morgan     |
| 2. Monthly Revenue Report                        | Josh Morgan     |
| 3. Oil and Gas Revenue Report                    | Josh Morgan     |
| 4. Schedule of Investments                       | Josh Morgan     |
| 5. Consideration to change NMJC Board Policy 511 | Steve McCleery  |
| 6. Consideration of Closure of Campus Buildings  | Steve McCleery  |
| 7. Consideration of NHF Board Member             | Dennis Holmberg |
| G. Public Comments                               | Pat Chappelle   |
| • Phone Number (575) 492-2595                    |                 |
| • Fax Number (575) 492-2559                      |                 |
| H. Determination of Next Meeting                 | Pat Chappelle   |
| I. Adjournment                                   | Pat Chappelle   |

**NEW MEXICO JUNIOR COLLEGE  
BOARD MEETING  
JANUARY 20, 2022  
MINUTES**

The New Mexico Junior College Board met on Thursday, January 20, 2022, beginning at 1:30 p.m. in the Ben Alexander Building, Daniels Room. The following members were present in the Daniels Room: Ms. Patricia Chappelle, Chair; Mr. Travis Glenn, Secretary; Mr. Hector Baeza; Mr. Guy Kesner, and Mr. Manny Gomez. Mrs. Erica Jones was present via Zoom. Ms. Evelyn Rising was absent.

Ms. Chappelle called the meeting to order and welcomed guests attending via Facebook Live due to COVID-19 and the current Public Health Order requiring social distancing. Ms. Chappelle encouraged the public to participate and provide public comments at the end of the formal agenda to either (575) 492-2595 or by fax to (575) 492-2559.

Mr. Scotty Holloman joined the meeting to administer the Oath of Office to Mr. Travis Glenn, Mr. Manny Gomez, and Mr. Guy Kesner.

At this time, Dr. McCleery requested the Audit Report for Fiscal Year June 30, 2021 be moved up on the agenda to allow auditors to attend another meeting. Mr. Alan D. Bowers and Mr. Paul Garcia with Carr Riggs & Ingram CPA's & Advisors joined the meeting via zoom to present the Fiscal Year June 30, 2021 Audit Report. Following a presentation and significant discussion, it was noted the audit for NMJC, NMJC Foundation, and New Horizons Foundation had an extremely clean audit with no findings and all were rendered unmodified opinions. Mr. Glenn asked if full cooperation was given during the audit. Mr. Garcia responded full cooperation was given and all questions were answered in a timely manner. In addition, Mr. Glenn asked if there are any areas of concern the Board might need to be aware of. The response was there were no findings that required Board action. Ms. Chappelle and the Board thanked Mr. Bowers and Mr. Garcia for their assistance and expressed appreciation for the continued relationship.

Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the agenda was unanimously adopted.

Dr. McCleery stated NMJC Board Policy No. 300 calls for the reorganization of the NMJC Board after each election. Upon a recommendation and motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously elected Ms. Pat Chappelle as the NMJC Board Chair. Upon a recommendation and motion made by Mr. Kesner, seconded by Mr. Gomez, the Board unanimously elected Mr. Travis Glenn as the NMJC Board Secretary.

Upon a motion by Mr. Glenn, seconded by Mr. Baeza, the Board unanimously approved the Canvass Election.

Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved the minutes of December 16, 2021.

***Under President's Report,*** Mrs. Cathy Mitchell and Mr. Scotty Holloman joined the meeting to provide a COVID update. Mrs. Mitchell reported there has been a scattered number a COVID cases in the dorms following the three-day holiday and noted approximately 100 students have tested positive in the past two weeks. Mrs. Mitchell noted classes have continued as scheduled and provided the procedures being followed for students and staff testing positive. Mr. Gomez asked if NMJC is accepting home tests for staff/students required to test. Mrs. Mitchell responded yes. Mr. Gomez asked if faculty and staff are being compensated when required to be out. Dr. McCleery responded at this time, sick leave or vacation are being taken but further discussion will be presented at a later date. Mr. Gomez asked for the current protocols being followed. Mrs. Mitchell provided significant detail of protocols being followed.

Dr. McCleery provided a brief legislative update.

Dr. McCleery advised he would distribute the annual "Acknowledgement of Conflict of Interest" and NMJC Board Policy No. 304 to Board members. Board members were asked to review the policy, sign the acknowledgement and provide to Norma Faught.

***Under New Business,*** Mr. Josh Morgan joined the meeting to present the Fiscal Year June 30, 2021 Audit Report for approval. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved the audit report as presented.

Mr. Morgan presented the December 2021 financial reports. Upon a motion by Mr. Glenn, seconded by Mr. Kesner, the Board unanimously approved the Expenditure Report for December 2021. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Morgan presented the Fiscal Watch Report for December 31, 2021. Upon a motion by Mr. Baeza, seconded by Mr. Gomez, the Board unanimously approved the Fiscal Watch Report as presented.

Dr. McCleery presented a consideration of Reclassification for Dr. Charley Carroll for a title change from Director of Physical Plant to Vice President for Operations and Special Projects and recommended the utilization of a compensation market analysis to draft and negotiate a 3-year contract for Dr. Carroll. Significant discussion followed. Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the Board unanimously approved the reclassification of a title change from Director of Physical Plant to Vice President for Operations Special Projects and the drafting and negotiation of a 3-year contract.

Dr. McCleery presented a consideration of adoption of NMJC Board Policy No. 511, Section for Retirees, Policy Topic - NMJC Privileges. Dr. McCleery noted retirees would be recognized as an NMJC Retiree and would receive an NMJC Retiree Privilege Card. Dr. McCleery provided the

list of benefits for retirees noted on the retirement card. Mr. Gomez expressed concerns of retiree access to NMJC email. Dr. McCleery responded retirees would have limited access and will not be included in the campus “all” emails. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved NMJC Board Policy No. 511.

Dr. McCleery presented a consideration of a title change to the General Maintenance Foreman position to Associate Vice President for Operations and Special Projects. Dr. McCleery stated this position would be an “over hire position” for Dr. Carroll’s potential replacement in the future. Dr. McCleery recommended a salary adjustment for this position upon the completion of a salary survey. Upon a motion by Mr. Kesner, seconded by Mr. Baeza, the Board unanimously approved this request as presented. Mr. Gomez asked for the current job description for this position. Dr. McCleery provided a detailed history of the General Maintenance Foremen position.

Mr. Scotty Holloman joined the meeting to present consideration of the Open Meetings Act Resolution No. 2022-001. Mr. Holloman reminded the Board of the Open Meetings Act annual requirement of a resolution to determine what constitutes reasonable and adequate notice to the public of meetings being held. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved Resolution No. 2022-001.

Mr. Holloman provided consideration of the transfer of a Radio Tower Lease from the New Mexico Junior College Foundation to New Mexico Junior College. Administration requested the Board to approve the Assignment and Assumption of the Lease as requested. Upon a motion by Mr. Kesner, seconded by Mr. Baeza, the Board unanimously approved this request.

Mrs. Cathy Mitchell joined the meeting to recommend consideration of Ms. Holli Reyna for the Head Volleyball Coach position at a nine-month salary of \$47,502.00. Upon a motion by Mr. Kesner, seconded by Mr. Gomez, the Board unanimously approved the recommendation of Holli Reyna as presented, effective February 1, 2022.

Mrs. Mitchell recommended Mr. Jay Rees for the Head Golf Coach position at a nine-month salary of \$62,500.00. Upon a motion by Mr. Gomez, seconded by Mr. Baeza, the Board unanimously approved the employment of Mr. Jay Rees, effective January 24, 2022.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, February 17, 2022 beginning at 1:30 pm.

Mr. Glenn moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico statutes annotated 1978 for the discussion regarding the hiring promotion, demotion, discipline or dismissal of two employees and for the discussion regarding litigation in which New Mexico Junior College is a Defendant, Casarez vs. NMJC US District Court No. 21-CV-00813, as authorized by NMSA 1978 § 10-15-1 H (7). We will re-convene in open session at the conclusion of the closed session. The roll call was as follows: Mr. Baeza - yes; Mr. Glenn - yes; Mr. Kesner - yes; Mr. Gomez - yes; Mrs. Jones - yes; and Ms. Chappelle - yes.

Upon reconvening in open meeting, Ms. Chappelle stated the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Upon a motion by Mr. Kesner, seconded by Mr. Gomez and by unanimous consent, the meeting adjourned at 5:07 pm.

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Pat Chappelle, Chair

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Travis Glenn, Secretary

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

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To: **New Mexico Junior College Board Members**  
From: Josh Morgan  
Date: February 10, 2022  
RE: Expenditure and Revenue Reports for January 2022

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January is month seven or 58% of the budget for the 2021/2022 fiscal year. The Expenditure Report represents expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through the month of January is \$29,812,943.

The total current unrestricted fund expenditures through January are \$15,841,442, which is 53% of the projected budget. Instruction and General is tracking similar compared to FY 21. In other current unrestricted funds, expenses overall are consistent compared to FY 21. Athletics expenditures are up compared to last year. This is due to the increase in travel this year compared to FY 21 when there were not many teams travelling. Internal Services which consists of the Computer Services and the Document Center continue to receive monthly credits from Instruction & General to cover the operating costs. Over all, current unrestricted expenditures are fairly consistent this year in comparison to January 2021.

In the restricted funds, the expenditures in the grants area are up higher than this time last year due to vacant positions last year that have been filled this year. The Business Office continues to monitor the expenditures in the grants and request the drawdown from the state and federal agencies. The year-to-date restricted student aid is higher compared to January 2021 due to the awarding of HEERF funds. Total amount of restricted funds expended through January 2021 is \$5,550,565.

Plant fund expenditures for December were \$427,177; the total year-to-date including encumbrances is \$8,420,936. Total plant funds expended include expenditures for Technology Upgrade, Western Heritage Museum Storage Building, Fire Alarm Upgrade, Western Heritage Museum Roof Replacement, Caster and McLean Remodels, Fire Alarm Upgrade, Dorm/Apartment Maintenance, Facilities Management System Upgrade, and Caster Remodel.

Total expenditures and or encumbrances through January 2022 were \$29,812,943 or 48% of the budget.

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Total current unrestricted revenue received in January 2022 was \$12,799,035, with the year-to-date total of \$43,150,016. This mostly consists of the tuition and fees, the monthly allocation from the state, the oil and gas income, oil and gas equipment tax income, property tax revenue, and auxiliary revenue. The tuition and fees collected in January 2022 for the spring semester were \$249,734. Oil and gas mill levy for the month of January was \$5,552,162 and the equipment tax revenue for January was \$109,810. The property tax revenue received in January was \$5,405,343. Looking at the past trends in property tax payout, the College should receive additional property tax revenue in June. In FY 21, the total for mill levy property tax was \$13,817,722.

Total current restricted revenue received in January 2022 was \$3,191,627. In Grants, \$2,282,712 was received during the month. The increase in Grants compared to FY 21 is due to the Institutional HEERF funds that have been drawn down. The college has a remaining \$1,224,808 that will be drawn down in HEERF Funds. In student aid, \$908,915 was drawn in for January. Total restricted fund revenue for the year is \$4,208,588 which is up compared to last year due to Student HEERF Awards. There should be additional funds drawdown in February for restricted student aid related to the spring semester.

In plant funds, the College received \$10,156 mainly consisting of the LGIP interest.

Total revenue for the month of January 2022 is \$16,000,818, with year-to-date revenue of \$50,587,133 or 120% of projected revenue budget.

The oil and gas revenues continue to be strong. Oil and Gas production revenue received during the month is \$5,552,162. The total oil and gas production and oil and gas equipment tax revenue received through January of 2022 including the accrual of \$465,000 for each of the three months of November, December, and January is \$24,233,945. There is a correction to last months Oil and Gas Revenue Report. As stated at last months board meeting, the barrels and mcf sold that was available at the time did not seem accurate. After investigation we discovered there was an error in the report. The actual oil volume should have reported 24,609,724 barrels sold with an average price per barrel of \$68.75 and the actual gas volume should have reported 75,247,628 with an average price per mcf of \$5.88.

The Investment Report shows a beginning balance in LGIP funds of \$73,000,000. Funds were sent to LGIP during January in the amount of 12,000,000 leaving an ending balance in LGIP funds at the end of January of \$85,000,000. At the end of January, there was \$70,452,956 in allocated capital projects.

This concludes the Financial Report for January 2022.

# NEW MEXICO JUNIOR COLLEGE

## Expenditure Report

### January 2022

58% of Year Completed

Fund	2020-21			2021-22			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Instruction	10,267,223	4,907,523	48%	10,728,520	760,297	4,839,583	45%
Academic Support	2,372,925	1,149,836	48%	2,418,150	168,937	1,130,979	47%
Student Services	2,121,047	986,561	47%	2,129,202	122,752	923,879	43%
Institutional Support	4,566,506	2,398,567	53%	4,723,286	368,106	2,622,946	56%
Operation & Maintenance of Plant	3,983,813	1,938,420	49%	4,125,265	300,825	2,170,144	53%
<b>Subtotal - Instruction &amp; General</b>	<b>23,311,514</b>	<b>11,380,907</b>	<b>49%</b>	<b>24,124,423</b>	<b>1,720,917</b>	<b>11,687,531</b>	<b>48%</b>
Research	-	66,529		-	7,507	61,473	
Public Service	50,000	25,602	51%	59,300	6,807	31,262	53%
Internal Service Departments	109,089	132,559	122%	100,174	2,657	165,571	165%
Student Aid	710,880	717,029	101%	760,880	11,034	494,194	65%
Auxiliary Enterprises	2,160,172	1,727,695	80%	2,216,283	229,824	1,798,970	81%
Athletics	2,267,001	1,067,532	47%	2,466,657	536,464	1,602,441	65%
<b>Total Current Unrestricted Fund</b>	<b>28,608,656</b>	<b>15,117,853</b>	<b>53%</b>	<b>29,727,717</b>	<b>2,515,210</b>	<b>15,841,442</b>	<b>53%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	908,797	368,730	41%	972,048	75,948	528,535	54%
Student Aid	3,862,038	3,147,227	81%	3,859,255	1,905,384	5,022,030	130%
<b>Total Current Restricted Fund</b>	<b>4,770,835</b>	<b>3,515,957</b>	<b>74%</b>	<b>4,831,303</b>	<b>1,981,332</b>	<b>5,550,565</b>	<b>115%</b>
<b>PLANT FUNDS</b>							
<b>Capital Outlay / Bldg. Renewal &amp; Repl.</b>							
Projects from Institutional Funds	29,729,122	25,774,685	87%	20,063,534	156,390	7,160,819	36%
Projects from State GOB Funds	6,416,370	1,898,973	30%	4,000,000	-	154,315	4%
Projects from State STB Funds	900,000	-	0%	2,325,000	-	174,104	7%
Projects from General Fund	353,400	240,891	68%	150,000	-	-	0%
Projects from Private Funds	-	-	0%	-	-	-	0%
Projects from State ER&R	1,238,725	148,432	12%	335,000	50,978	185,131	55%
Projects from State BR&R	1,256,545	702,805	56%	598,000	219,809	746,567	125%
Subtotal - Capital and BR&R	39,894,162	28,765,786	72%	27,471,534	427,177	8,420,936	31%
<b>Debt Service</b>							
Revenue Bonds	-	-	0%	-	-	-	0%
<b>Total Plant Funds</b>	<b>39,894,162</b>	<b>28,765,786</b>	<b>72%</b>	<b>27,471,534</b>	<b>427,177</b>	<b>8,420,936</b>	<b>31%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>73,273,653</b>	<b>47,399,596</b>	<b>65%</b>	<b>62,030,554</b>	<b>4,923,719</b>	<b>29,812,943</b>	<b>48%</b>

**NEW MEXICO JUNIOR COLLEGE**  
**Revenue Report**  
**January 2022**

58% of Year Completed

**2020-21**

**2021-22**

Fund	2020-21			2021-22			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Tuition and Fees	3,914,806	3,152,380	81%	3,939,025	249,734	3,255,666	83%
State Appropriations	5,747,200	3,378,052	59%	6,404,600	642,817	3,707,117	58%
Advalorem Taxes - Oil and Gas	7,235,000	12,968,991	179%	7,235,000	5,661,972	24,233,945	335%
Advalorem Taxes - Property	9,200,000	7,911,095	86%	9,700,000	5,405,609	9,370,561	97%
Interest Income	9,000	368	4%	9,000	5	34	0%
Other Revenues	196,418	139,734	71%	191,418	13,921	139,930	73%
<b>Subtotal - Instruction &amp; General</b>	<b>26,302,424</b>	<b>27,550,620</b>	<b>105%</b>	<b>27,479,043</b>	<b>11,974,058</b>	<b>40,707,253</b>	<b>148%</b>
Research	-	-	0%	-	-	-	0%
Public Service	-	-	0%	-	-	-	0%
Internal Service Departments	9,000	1,333	15%	9,000	1,339	2,901	32%
Auxiliary Enterprises	2,846,886	1,756,987	62%	2,756,942	779,749	2,135,865	77%
Athletics	535,500	312,375	58%	530,800	43,889	303,997	57%
<b>Total Current Unrestricted</b>	<b>29,693,810</b>	<b>29,621,315</b>	<b>100%</b>	<b>30,775,785</b>	<b>12,799,035</b>	<b>43,150,016</b>	<b>140%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	908,797	422,562	46%	972,048	2,282,712	2,941,190	303%
Student Aid	3,862,038	1,963,793	51%	3,859,255	908,915	4,208,588	109%
<b>Total Current Restricted</b>	<b>4,770,835</b>	<b>2,386,355</b>	<b>50%</b>	<b>4,831,303</b>	<b>3,191,627</b>	<b>7,149,778</b>	<b>148%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	1,702,500	1,757,243	0%	4,000,000	-	-	0%
Projects from State STB Funds	900,000	-	0%	2,325,000	-	22,369	0%
Projects from General Fund	353,400	299,920	0%	150,000	-	168,111	112%
Projects from Private Funds	-	-	0%	-	2,255	57,993	0%
Interest Income (LGIP)	120,000	42,622	36%	60,000	7,901	38,866	65%
<b>Total Plant Funds</b>	<b>3,075,900</b>	<b>2,099,785</b>	<b>68%</b>	<b>6,535,000</b>	<b>10,156</b>	<b>287,339</b>	<b>4%</b>
<b>GRAND TOTAL REVENUES</b>	<b>37,540,545</b>	<b>34,107,455</b>	<b>91%</b>	<b>42,142,088</b>	<b>16,000,818</b>	<b>50,587,133</b>	<b>120%</b>

# NEW MEXICO JUNIOR COLLEGE

## Oil and Gas Revenue Report

### January 2022

58% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of Distribution	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2019-20 Original Budget	Variance Over (Under) Budget
Actual	July	\$68.83	22,898,155	\$4.72	71,628,621	4,277,011	465,000	3,812,011
Actual	August	\$65.27	25,303,801	\$5.19	74,903,699	4,424,689	465,000	3,959,689
Actual	September	\$68.75	24,609,724	\$5.88	73,736,752	4,680,659	465,000	4,215,659
Actual	October	\$77.82	25,480,074	\$6.92	75,247,628	5,552,162	465,000	5,087,162
Actual	November					465,000	465,000	0
Actual	December					465,000	465,000	0
Actual	January					465,000	465,000	0
Actual	February					465,000	465,000	(465,000)
Actual	March					465,000	465,000	(465,000)
Accrual	April					465,000	465,000	(465,000)
Accrual	May					465,000	465,000	(465,000)
Accrual	June					465,000	465,000	(465,000)
Y.T.D. Production Tax Revenue						20,329,521	5,580,000	14,749,521
Y.T.D. Equipment Tax Revenue						3,904,424	1,655,000	2,249,424
<b>Total Year-to-Date Oil &amp; Gas and Equipment Tax Revenue</b>						<b>24,233,945</b>	<b>7,235,000</b>	<b>16,998,945</b>

Source: New Mexico Taxation and Revenue Department

# NEW MEXICO JUNIOR COLLEGE

## Schedule of Investments

### January 2022

58% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	73,000,000	7102-1348	0.069%	7,901
Plus deposits	12,000,000			
Less withdrawals	-			
<b>Total LGIP investments</b>	<b>85,000,000</b>			<b>7,901</b>

Capital Project	1/31/2022
Vehicles	597,972.00
Computer Labs/ITV Upgrade	200,000.00
Campus Vestibules	1,228,701.59
Voc B Airhandler	1,000,000.00
Softball Field	4,790,000.00
National Track Meet	110,577.39
Pi Day	23,487.04
Technology Upgrade	782,948.73
JASI	37,962.93
WHM Storage Building	8,263.71
Baseball Field	530,173.45
Rodeo Arena	119,434.75
Fire Alarm Upgrade	590,802.61
Landscaping	9,218,433.11
Smart Classrooms	313,033.51
Campus Signage	541,547.65
Campus Paving	593,344.98
Roof Replacement	2,000,213.08
Dorm/Apartment Refurbish	231,520.31
Concrete Upgrade	456,753.15
Campus Construction	241,843.06
Oil & Gas Training	88,974.02
Workforce Training & Outreach	250,000.00
Guided Pathways Rob Johnstone	126,947.12
Campus Security	332,173.51
Copier Replacement	73,082.22
Non-Recurring Compensation	1,000,000.00
Athletics	95,723.33
Student Life Programming	20,432.28
Succession Plan	634,306.15
WHM Exhibits	22,806.98
Track Upgrades	203,947.35
Driving Range Upgrades	550,886.33
McLean Hall Renovations	114,187.85
Cafeteria Upgrade	8,940,619.95
Channel 19 Upgrade	2,389.50
Equestrian Center	2,933,949.87
Bob Moran Upgrades	12,260.87
Campus/Hospital Fencing	563,509.84
Turf Replacement	397,527.12
Watson Hall Renovation	2,415,773.70
Facilities Management System	1,123,777.42
Busing Support for Recruiting	5,872.30
Caster Upgrades	2,740,797.07
Workforce Training Center	5,980,043.00
Heidel Hall Renovation	2,000,000.00
Heidel/Hagelstein Air Handlers	400,000.00
Air Handlers	2,000,000.00
Campus Housing Unit	13,660,000.00
Allied Health	144,274.63
Workforce Training Contingency	1,680.64
<b>Total</b>	<b>70,452,956.10</b>

# Memorandum

To: New Mexico Junior College Board  
From: Steve McCleery, Ed.D. Interim President  
RE: Board Policy No. 511  
Section: Retirees  
Policy Topic: NMJC Retiree Privileges

Date: 2-7-2022

After the January 20, 2022 NMJC Board meeting, I received an email from Math Professor, Lori Perry. Professor Perry suggested we add a 50% discount for Cosmetology Services to the NMJC Board approved Retiree Privileges.

After visiting with Dean Stephanie Ferguson via email, she supports the recommendation to add the 50% discount for NMJC Cosmetology Services.

Please consider adding the 50% NMJC Cosmetology Discount to Board Policy no. 511.

**Back of Card:** NMJC Home Athletic Events (**No Charge Entry**)  
NMJC Home Band Concerts (**No Charge Entry**)  
NMJC Home Chorale Concert (**No Charge Entry**)  
NMJC Performing Arts Productions (**No Charge Entry**)  
WHM and LCCHOF events (**No Charge Entry**)  
10% discount on NMJC Bookstore purchases  
9 credit hours per semester (tuition free - fees paid by retiree)  
1 Community Education class per semester (tuition free)  
Utilization of Pannell Library  
50% Discount for NMJC Cosmetology Services  
NMJC Email Account

# Memorandum

To: New Mexico Junior College Board  
From: Steve McCleery, Ed.D. Interim President  
Re: NMJC Floors – Strip, Wax, Polish, and Seal  
Date: 2-7-2022

Prior to bringing the five New Mexico Junior College Presidential Finalists to the Campus for interviews and campus tours in April, I feel we need to strip, wax, polish, and seal the campus terrazzo floors.

For the floors to seal, polish, and harden properly, we must keep all traffic out of these facilities for a least one full week. For NMJC to accomplish this aggressive initiative, we will lock down access to all campus buildings during entire week of Spring Break (March 21 -25, 2022).

**Additionally, to give the NMJC custodial staff adequate time, please consider closing the campus on Friday, March 18, 2022.**

**On Friday, March 18, 2022, the NMJC staff will work remotely**

The campus facilities will be locked down on the following:

Friday, March 18, 2022	Saturday, March 19, 2022	Sunday, March 20, 2022
Monday, March 21, 2022	Tuesday, March 22, 2022	Wednesday, March 23, 2022
Thursday, March 24, 2022	Friday, March 25, 2022	Saturday, March 26, 2022
Sunday, March 27, 2022		



**TO:** Board of Directors

**FROM:** Dennis Holmberg

**DATE:** February 10, 2022

**RE: Request to appoint Board member**

The Board of the New Horizons Foundation has met and approved the nomination of P. Paul Lorskulsint as the newest member of the New Horizons Foundation Board. With your approval of Paul, this leaves one more seat to be filled on the New Horizons Board.

Paul is the Chief Nuclear Officer for UUSA, the National Enrichment Facility in Eunice. Paul is a mechanical engineer, and has worked for UUSA for eight years. Right now, Paul is working in establishing the UUSA's presence with the Berkeley Innovation Forum, a select group of professionals that specialize on the challenges of business innovation. The New Horizons Foundation Board believes his knowledge and expertise will prove invaluable as we continue to develop innovation in the area of technology transfers to benefit Lea County and southeast New Mexico.