

# NEW MEXICO JUNIOR COLLEGE

## BOARD MEETING

Thursday, April 20, 2017  
Zia Board Room – Library  
1:30 pm

## AGENDA

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|---|-------------------------------|
| A. Welcome  | Pat Chappelle                 |
| B. Adoption of Agenda   | Pat Chappelle                 |
| C. Approval of Minutes of March 16, 2017 & April 13, 2017   | Pat Chappelle                 |
| D. President's Report   | Kelvin Sharp                  |
| E. New Business   |                               |
| 1. Consideration of President's Contract  | Pat Chappelle                 |
| 2. Consideration of 2017-2018 Budget Recommendation   | Kelvin Sharp<br>Dan Hardin    |
| 3. Monthly Expenditure Reports  | Dan Hardin                    |
| 4. Monthly Revenue Report   | Dan Hardin                    |
| 5. Oil and Gas Revenue Report   | Dan Hardin                    |
| 6. Schedule of Investments  | Dan Hardin                    |
| 7. Consideration of Proposed NHF 2017-18 Slate of Officers &<br>Three-Year Term Reassignment of NHF Board Members | Dale Gannaway                 |
| 8. Consideration of Bid #1080 – Music & Sound Equipment   | Regina Choate<br>Greg O'Brien |
| 9. Consideration of Bid #1081 – Electronic & Physics Lab Equipment  | Regina Choate<br>Greg O'Brien |
| 10. Consideration of Bid #1082 – Lighting Rig Lab Equipment   | Regina Choate<br>Greg O'Brien |
| 11. Consideration of Bid #1083 – Hardware/Software Equipment  | Regina Choate<br>Greg O'Brien |
| F. Public Comments  | Pat Chappelle                 |
| G. Announcement of Next Meeting   | Pat Chappelle                 |
| H. Closure of Open Meeting  | Pat Chappelle                 |
| I. Adjournment  | Pat Chappelle                 |

**NEW MEXICO JUNIOR COLLEGE  
BOARD MEETING  
MARCH 16, 2017  
MINUTES**

The New Mexico Junior College Board met on Thursday, March 16, 2017, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mr. Manny Gomez; Mr. Zeak Williams; and Mr. Hector Baeza. Mrs. Mary Lou Vinson was absent.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Dorothy Fowler, Hobbs News-Sun and Mr. Matthew McKim with Dekker, Perich, & Sabatini.

Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the agenda was unanimously adopted.

The Canvass of the Election on March 7, 2017 for District 4 was presented for approval. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, the Board unanimously approved the Canvass of the Election. Dr. Sharp administered the Oath of Office to Mr. Ron Black. Mr. Glenn nominated Ms. Pat Chappelle to serve as Chairman of the Board. Mr. Gomez seconded the nomination. Mr. Williams nominated Mr. Ron Black to serve as Secretary of the Board. Mr. Gomez seconded the nomination. Nominations were accepted by consensus.

Upon a motion by Mr. Glenn, seconded by Mr. Williams, the Board unanimously approved the minutes of February 15, 2017. Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the board unanimously approved the minutes of February 16, 2017.

***Under President's Report,*** Professor Maria Vick acknowledged two students who were recipients of the All USA Community College Academic Team Scholarship Award in Santa Fe, NM on February 27, 2017. Professor Vick introduced

recipient Leah Wagner and stated the second recipient, Maegan Volk, was unable to attend. Both recipients received scholarships of \$5,000.00 for four semesters.

Dr. Lisa Crandall provided updates of the Pi Day event held on February 14, 2017. Dr. Crandall reported the event brought in approximately 2,040 attendees breaking last year's record of 1,740. Dr. Crandall credited the success of Pi Day to Professor Shyla McGill, Professor Roene Neu, Amanda Thompson, and Jacqueline Martinez. In addition, she thanked many on campus who participated in Pi Day and recognized Dr. Charley Carroll and his staff for their support.

Dr. Larry Sanderson provided a video of student athlete Esther Gitahi running the distance medley relay at the NJCAA Indoor Nationals Track & Field Championship held at Pittsburg State University in Pittsburg, Kansas. The Lady T-Birds went on to capture the 2017 title at Nationals. Dr. Sharp stated he hopes to recognize the track team at the April Board meeting.

Dr. Sharp provided brief legislative updates. He stated the Trifecta Bill and the Budget Bill are currently on Governor Susana Martinez's desk. He stated undecided proposals for additional Higher Education cuts have been ranging from 1% to 5%. Dr. Sharp noted a special session is possible if a decision is not made by March 18, 2017.

*Under New Business*, Mr. Matthew McKim with Dekker, Perich, & Sabatini, LTD provided discussion and a recommendation for use of a Construction Manager at Risk (CMAR) for the upcoming Allied Health Construction Project. Mr. McKim stated a general contractor is selected early on and will participate in all design meetings to interject important information. He further noted another advantage is the construction phase would begin earlier and stated buildings constructed are easier to maintain and are more energy efficient. Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved this request.

Mr. Dan Hardin presented the February 2017 financial reports. Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved the

Expenditure Report for February 2017. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Dan Hardin presented a Tuition/General Usage Rate Increase and Night Class Discount request. The administration's recommendation was to 1) Increase tuition rates by \$2.00 for in district, out of district and out of state students, 2) Increase the General Usage Fee by \$1.00 and 3) Limit the senior discount to Lea County seniors, and eliminate the 50% discount for night classes. Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the Board unanimously approved this request.

Ms. Chappelle called for comments from the public. There being none, a Budget Workshop was scheduled for Thursday, April 13, 2017 beginning at 1:30 pm, and the next regular board meeting was scheduled for Thursday, April 20, 2017 beginning at 1:30 pm.

Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the board meeting adjourned at 2:40 pm.

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Pat Chappelle, Chair

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Ron Black, Secretary

**NEW MEXICO JUNIOR COLLEGE  
BOARD BUDGET WORK SESSION  
APRIL 13, 2017  
MINUTES**

The New Mexico Junior College Board met on Thursday, April 13, 2017, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mr. Manny Gomez; Mrs. Mary Lou Vinson; Mr. Zeak Williams; and Mr. Hector Baeza.

Ms. Chappelle called the meeting to order.

Upon a motion by Mr. Glenn, seconded by Mr. Gomez, the agenda was unanimously adopted.

Mrs. Vinson moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico Statutes Annotated 1978. Mr. Black seconded the motion. The roll call vote was as follows: Mr. Baeza – yes; Mr. Williams – yes; Mr. Black – yes; Mrs. Vinson – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle – yes.

Upon re-convening in open meeting, Ms. Chappelle stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Dr. Larry Sanderson and Mr. Dan Hardin presented a slide presentation and significant discussion of the NMJC Budget for 2017-2018 to be presented for approval at the April 20, 2016 Board meeting.

Upon a motion by Mrs. Vinson, seconded by Mr. Glenn, the board meeting adjourned at 3:30 pm.

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Pat Chappelle, Chair

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Ron Black, Secretary

AMENDMENT TO EMPLOYMENT AGREEMENT BY AND BETWEEN  
NEW MEXICO JUNIOR COLLEGE AND DR. KELVIN SHARP

This Amendment ("Amendment") to the Employment Agreement by and between NEW MEXICO JUNIOR COLLEGE ("College") and DR. KELVIN SHARP ("Employee") is effective this \_\_\_\_ day of April, 2017.

WITNESSETH:

WHEREAS, on March 31, 2016, College and Employee entered into an Employment Agreement dated effective July 1, 2016 (as amended, the "Agreement").

WHEREAS, College and Employee mutually agree to amend the Agreement as set forth below.

NOW, THEREFORE, in consideration of the foregoing premises and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to amend the Agreement as follows:

1. Section 3 of the Agreement is amended by deleting said Section in its entirety and substituting the following in lieu thereof:

“3. Term. This Agreement is for four (4) years effective July 1, 2016, and terminating June 30, 2020, unless sooner terminated as provided herein. It is specifically agreed and understood between the parties that nothing contained in this Agreement shall be construed to guarantee or imply an expectation of continued employment with the College beyond the term of this Agreement.”

2. All other provisions of the Agreement, except as specifically changed herein are ratified and approved.

IN WITNESS WHEREOF, the parties have executed this Amendment effective the date and year first above written.

NEW MEXICO JUNIOR COLLEGE

By: \_\_\_\_\_  
Pat Chappelle, Chair

\_\_\_\_\_  
Dr. Kelvin Sharp

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

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To: **New Mexico Junior College Board Members**

From: Dan Hardin

Date: April 14, 2017

RE: Expenditure and Revenue Reports for March 2017

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New Mexico Junior College Board members, we have completed nine months or 75% of the fiscal year. On the Expenditure Report, the total year-to-date funds expended and/or encumbered through the month of March is \$41,201,028.00.

The total current unrestricted fund expenditures for Instruction & General as of the end of March are \$16,811,716.00, which is 76% of the projected budget. At this time of the fiscal year, there is normally one area within the I & G funds that is typically over the 75% of the budget. Institutional Support is at 93%, the main reason for the overage is due to having paid for the audit and legal expenses. The total current unrestricted fund expenditures through March of 2017 are \$21,261,618.00. In the unrestricted funds all of the areas are over the 75% budget for the year. All of these areas have large expenses or encumbrances that occur at the beginning of the semesters or the fiscal year. Internal Services should be within budget by the end of the semester, with the charge out credit posting monthly for computer services. Student Aid should stay within budget for the year. Auxiliary Enterprises will begin to have credits posting from return of books. Athletics will be over budget due to team travel expenditures for the regional and national competition.

Restricted Funds had \$327,639.00 in expenditures for the month of March. Restricted Student Aid expenditures are slowing down, but the Grants expenditures will continue. Total year-to-date restricted expenditures are \$5,071,982.00

Plant funds had \$5,232.365.00 in expenditures for the month for the capital projects, the major expense was \$5,000,000.00 paid to the City of Hobbs for the CORE project, most of the other expenditures were in small institutional projects. Total year-to-date plant fund expenditures and/or encumbrances are \$14,867,428.00.

The total expenditures year-to-date through March 2017 is \$41,201,028.00.

The revenue generated in Current Unrestricted funds for March 2017 was \$1,776,027.00. This is from the state appropriation, oil and gas revenue, and Mill Levy

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Tax on property. The total year-to-date revenue for unrestricted funds is \$24,503,890.00.

There was \$223,348.00 drawn in for restricted Grant revenue in March, and \$121,019 in the Restricted Student Aid revenue. The total year-to-date revenue in the restricted funds is \$4,728,403.00.

Plant fund revenue in March was \$4,699, which is the interest in the LGIP funds. The total revenue year-to-date for plant funds is \$5,127,837.00.

The total revenue year-to-date is \$34,360,130.00

If you will remember, the State is now three months behind in the distribution of the Oil and Gas revenue, so the revenue received in March is for the month of December. The allocation received in March was \$867,215, which is almost the same as what was received in February. The total revenue year-to-date for the oil and gas equipment tax is \$1,610,806.00. Total year-to-date for oil and gas and oil and gas equipment tax is \$7,351,031.00 including the accruals for January, February and March.

The investment report shows the withdrawal of two million from the LGIP Pool in March. This brings the total investments to \$8,593,127.00 as of the end of March, with \$8,565,704.10 allocated as capital projects. The interest income from the LGIP was \$4,699.00.

This is the finance report for March 2017

# NEW MEXICO JUNIOR COLLEGE

## Expenditure Report

### March 2017

75% of Year Completed

Fund	2015-16			2016-17			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Instruction	10,103,380	7,079,818	70%	10,189,730	830,010	7,038,898	69%
Academic Support	2,628,124	2,018,024	77%	2,520,941	222,852	2,031,610	81%
Student Services	1,988,062	1,470,861	74%	1,996,717	152,244	1,494,342	75%
Institutional Support	3,694,568	3,568,707	97%	3,847,809	334,643	3,589,806	93%
Operation & Maintenance of Plant	3,658,460	2,797,405	76%	3,653,853	236,003	2,657,060	73%
<b>Subtotal - Instruction &amp; General</b>	<b>22,072,594</b>	<b>16,934,815</b>	<b>77%</b>	<b>22,209,050</b>	<b>1,775,752</b>	<b>16,811,716</b>	<b>76%</b>
Student Activities	0		0%	0	0		0%
Research	0		0%	0	0		0%
Public Service	0		0%	0	0		0%
Internal Service Departments	85,520	152,520	178%	85,520	(12,611)	128,456	150%
Student Aid	668,551	618,723	93%	668,551	7,725	657,245	98%
Auxiliary Enterprises	1,858,486	2,179,267	117%	2,038,349	126,112	2,364,361	116%
Athletics	1,157,636	1,349,046	117%	1,191,478	109,506	1,299,840	109%
<b>Total Current Unrestricted Fund</b>	<b>25,842,787</b>	<b>21,234,371</b>	<b>82%</b>	<b>26,192,948</b>	<b>2,006,484</b>	<b>21,261,618</b>	<b>81%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	2,055,881	1,560,432	76%	1,977,141	219,948	1,118,225	57%
Student Aid	4,989,673	3,537,938	71%	3,989,359	107,691	3,953,757	99%
<b>Total Current Restricted Fund</b>	<b>7,045,554</b>	<b>5,098,370</b>	<b>72%</b>	<b>5,966,500</b>	<b>327,639</b>	<b>5,071,982</b>	<b>85%</b>
<b>PLANT FUNDS</b>							
<b>Capital Outlay / Bldg. Renewal &amp; Repl.</b>							
Projects from Institutional Funds	8,587,117	3,326,797	39%	11,519,140	5,225,869	8,897,920	77%
Projects from State GOB Funds	5,000,000	317,875	0%	4,955,549	1,317	4,955,550	100%
Projects from State STB Funds		553,777	0%	785,072		640,900	0%
Projects from General Fund	0		0%	0			0%
Projects from Private Funds	0		0%	0			0%
Projects from State ER&R	332,720	95,443	29%	332,720	5,179	152,191	46%
Projects from State BR&R	597,281	832,851	139%	597,281		220,867	37%
Subtotal - Capital and BR&R	14,517,118	5,126,743	35%	18,189,762	5,232,365	14,867,428	82%
<b>Debt Service</b>							
Revenue Bonds	0	0	0%	0	0	0	0%
<b>Total Plant Funds</b>	<b>14,517,118</b>	<b>5,126,743</b>	<b>35%</b>	<b>18,189,762</b>	<b>5,232,365</b>	<b>14,867,428</b>	<b>82%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>47,405,459</b>	<b>31,459,484</b>	<b>66%</b>	<b>50,349,210</b>	<b>7,566,488</b>	<b>41,201,028</b>	<b>82%</b>

**NEW MEXICO JUNIOR COLLEGE**  
**Revenue Report**  
**March 2017**

75% of Year Completed

**2015-16**

**2016-17**

Fund	2015-16			2016-17			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Tuition and Fees	3,692,200	3,782,637	102%	3,667,000	98,464	3,704,267	101%
State Appropriations	6,129,500	4,697,105	77%	5,982,400	473,658	4,338,544	73%
Advalorem Taxes - Oil and Gas	7,235,000	7,818,796	108%	7,235,000	870,228	7,351,031	102%
Advalorem Taxes - Property	6,853,725	5,045,735	74%	7,052,621	165,676	5,757,039	82%
Interest Income	4,000	407	10%	15,000	6	259	2%
Other Revenues	330,105	285,851	87%	347,984	27,434	397,360	114%
<b>Subtotal - Instruction &amp; General</b>	<b>24,244,530</b>	<b>21,630,531</b>	<b>89%</b>	<b>24,300,005</b>	<b>1,635,466</b>	<b>21,548,500</b>	<b>89%</b>
Student Activities	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	27,000	7,296	27%	39,170	620	7,988	20%
Auxiliary Enterprises	2,288,000	2,297,576	100%	2,586,000	101,122	2,601,440	101%
Athletics	487,200	368,692	76%	477,300	38,819	345,962	72%
<b>Total Current Unrestricted</b>	<b>27,046,730</b>	<b>24,304,095</b>	<b>90%</b>	<b>27,402,475</b>	<b>1,776,027</b>	<b>24,503,890</b>	<b>89%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	2,055,881	1,685,106	82%	1,977,141	223,348	1,160,058	59%
Student Aid	4,989,673	3,396,777	68%	3,989,359	121,019	3,568,345	89%
<b>Total Current Restricted</b>	<b>7,045,554</b>	<b>5,081,883</b>	<b>72%</b>	<b>5,966,500</b>	<b>344,367</b>	<b>4,728,403</b>	<b>79%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	5,000,000	665,322	0%	4,955,549		4,954,233	0%
Projects from State STB Funds	0	52,878	0%	785,072		140,000	0%
Projects from General Fund	0		0%	0		0	0%
Projects from Private Funds	0		0%	0		0	0%
Interest Income (LGIP)	10,000	17,231	172%	10,000	4,699	33,604	0%
<b>Total Plant Funds</b>	<b>5,010,000</b>	<b>735,431</b>	<b>15%</b>	<b>5,750,621</b>	<b>4,699</b>	<b>5,127,837</b>	<b>89%</b>
<b>GRAND TOTAL REVENUES</b>	<b>39,102,284</b>	<b>30,121,409</b>	<b>77%</b>	<b>39,119,596</b>	<b>2,125,093</b>	<b>34,360,130</b>	<b>88%</b>

# NEW MEXICO JUNIOR COLLEGE

## Oil and Gas Revenue Report

### March 2017

75% of Year Completed

		OIL		GAS		COMBINED		
Month of	Sales	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2015-16 Original Budget	Variance Over (Under) Budget
Distribution								
Actual	July	\$39.01	6,018,599	\$2.97	20,943,874	669,124	465,000	204,124
Actual	August	\$38.71	6,014,911	\$2.94	21,145,798	668,295	465,000	203,295
Actual	September	\$40.18	5,881,993	\$2.97	20,075,420	630,153	465,000	165,153
Actual	October	\$44.27	4,992,790	\$3.81	16,487,829	642,976	465,000	177,976
Actual	November	\$40.85	6,329,185	\$3.09	19,895,927	867,462	465,000	402,462
Actual	December	\$47.27	6,610,540	\$3.85	21,562,618	867,215	465,000	402,215
Accrual	January					465,000	465,000	0
Accrual	February					465,000	465,000	0
Accrual	March					465,000	465,000	0
Accrual	April						465,000	(465,000)
Accrual	May						465,000	(465,000)
Accrual	June						465,000	(465,000)
Y.T.D. Production Tax Revenue						5,740,225	5,580,000	160,225
Y.T.D. Equipment Tax Revenue						1,610,806	1,655,000	(44,194)
<b>Total Year-to-Date Oil &amp; Gas and Equipment Tax Revenue</b>						<b>7,351,031</b>	<b>7,235,000</b>	<b>116,031</b>

*Source: New Mexico Taxation and Revenue Department*

# NEW MEXICO JUNIOR COLLEGE

## Schedule of Investments

### March 2017

75% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	10,593,127	7102-1348	0.147%	4,699
Plus deposits	0			
Less withdrawals	2,000,000			
<b>Total LGIP investments</b>	<u>8,593,127</u>			<u>4,699</u>

Capital Projects	3/31/2017
Vehicles	8,443.00
Technology Upgrade	5,562.22
JASI	16,453.23
WHM South Gallery	266,594.43
Baseball Field	19,862.95
Rodeo Arena	37,937.17
Luminis Software	2,993.00
Landscaping	206,947.40
Campus Signage	601.67
Dorm/Apartment Refurbish	292,362.99
Campus Construction	148,721.01
Oil & Gas Training	151,116.05
Public Sector	9,227.00
Campus Security	20,857.19
Lumens Software-Distance Learnng	5,000.00
Copier Replacement	274.00
Non-Recurring Compensation	152,169.10
Athletics	3,188.90
Student Life Programming	20,432.28
Warehouse/Cont Ed Remodel	669.00
Succession Plan	52,014.15
WHM Exhibits	90,636.48
Mansur Hall Upgrades	14,509.95
Senior Warm Water Wellness Ctr	0.00
Driving Range Upgrades	200,000.00
Entertainment Technology	1,306,848.03
Cafeteria Upgrade	75,868.61
Channel 19 Upgrade	32,719.62
FERPA & Title IX	8,564.50
Equestrian Center	3,000,000.00
Bob Moran Upgrades	60,803.91
Turf Replacement	82,781.47
WHM Titanic Exhibit	6,761.81
HVAC Software-Central Plant	200,000.00
Busing Support for Recruiting	5,872.30
HED Faculty Development	19,395.00
Omni Update	7,500.00
Allied Health	2,029,356.12
Workforce Training Contingency	2,659.56
<b>Total</b>	<b>8,565,704.10</b>

NOTE: Capital projects total does not include encumbered funds

**New Horizons Foundation**  
**Board Term and Officer Election**  
**Attachments**



**April 7, 2017**

**Memo to:** NHF Board Members  
**From:** Ron Black & Dale Gannaway  
**Concerning:** NHF Board Terms & Proposed 2017-18 Slate of Officers

The April board meeting of the NHF Board of Directors, as stated in the Foundation By-Laws, serves as the Annual Meeting. During the annual meeting the board, "Shall elect a Chairman of Board, Executive Director, a Vice President, a Treasurer, a Secretary, and such other corporate officers as it may from time to time determine. The term of office of such corporate officers shall be one (1) year or until a successor is elected."

**After discussion with Chairman Black, the following Slate of Officers for the upcoming year is being proposed for consideration by the NHF Board at its annual meeting:**

<b>Mr. Gregg Fulfer</b>	<b>President</b>
<b>Dr. Kelvin Sharp</b>	<b>Vice-President</b>
<b>Mr. Mike Gallagher</b>	<b>Treasurer</b>
<b>Mr. Ron Black</b>	<b>Secretary</b>
<b>Dale Gannaway</b>	<b>Executive Director</b>

**Also, the NHF By-Laws assign board member terms for a length of three (3) years. Due to the complexity and current status of NHF growth, NHF Staff is recommending that all of the following NHF Board members be re-assigned to three year terms beginning with the 2017-18 fiscal year. Board continuity will be very important as the Foundation moves forward with the creation of the NHF Investment Fund and with transition involving the Executive Director's position. The current board members include:**

**Mr. Gregg Fulfer  
Dr. Kelvin Sharp  
Mr. Mike Gallagher  
Mr. Ron Black  
Mr. Guy Kesner  
Dr. David Schmidly  
Mr. Tres Hicks**

BY-LAWS  
OF THE  
NMJC RESEARCH FOUNDATION

ARTICLE I  
MEMBERS

Section 1. The Corporation shall not have any members.

ARTICLE II  
BOARD OF DIRECTORS

Section 1. The affairs of the Corporation shall be managed by a Board of Directors.

Section 2. The number of Directors who constitute the Board of Directors shall five (5).

Section 3.

(a) Directors shall be elected to the Board of Directors by the affirmative vote of a majority of the Board of New Mexico Junior College. The term of office of a Director shall be three (3) years, except as otherwise provided in these by-laws. A Director who is an official of New Mexico Junior College shall be eligible to serve as Director only as long as that person continues to be employed by New Mexico Junior College.

(b) The number of Directors provided for in Section 2 may be increased by amendment of these by-laws. Vacancies in the office of Director due to either an increase in the number of Directors, resignation or death may be filled by the affirmative vote of a majority of the Board of New Mexico Junior College. A person may be elected as a Director to fill a vacancy either for a full three year term or for the remainder of the term of the Director being replaced.

(c) The Board of New Mexico Junior College may remove any Director of the Corporation if such action, in the judgment of the Board of New Mexico Junior College, is in the best interest of the Corporation. Appointment or election as a Director of the Corporation shall not, of itself, establish or create contract rights.

(d) The Board of Directors may elect a Chairperson to preside at all meetings of the Board of Directors and the shareholders, and invest him with such powers and delegate to him such duties as the Board of Directors may from time to time designate. In the event no chairman is elected, or the designated chairman is unable to act, the President shall preside at meetings of the Board of Directors.

Section 4. The annual meeting of the Board of Directors shall be held upon the call of the President at any time during the month of April of the year in which such annual meeting is to be held. Regular meetings of the Board of Directors may be held at such time and place as shall from time to time be determined by the Board of Directors. Special meetings of the Board of Directors may be called by the President on five days' notice to each Director, either personally or by mail, facsimile, or telephone. At least ten

(10) days prior to all regular meetings of the Board of Directors, a written reminder notice thereof shall be sent by the Executive Director of the Corporation to each Director by mail to the address furnished by such Director.

Section 5. Actual presence of a Director at any meeting shall constitute, as to such Director, a waiver of any notice herein required.

Section 6. A quorum at the annual meeting of the Directors, or at any regular or special meeting of the Directors, shall consist of a majority of the Directors then in office.

Section 7. The Directors may hold their meetings, whether annual, regular or special, and keep the books of the corporation, within or outside the state of New Mexico, except as otherwise provided by statute.

Section 8. A Director shall not receive compensation for services, but may be reimbursed by the Corporation for reasonable expenses incurred in connection with attendance at any annual, regular or special meeting of the Board; provided that nothing herein contained shall prevent any Director from serving the Corporation in any other capacity and receiving reasonable compensation therefore. Such compensation and the capacity in which such Directors serve, shall be reported annually to the Board.

Section 9. The Board of Directors shall at its annual meeting elect a Chairman of the Board, Executive Director, a Vice President, a Treasurer, a Secretary, and such other corporate officers as it may from time to time determine. The term of office of such corporate officers shall be one (1) year or until a successor is elected. The Executive Director shall be an operational employee of the Corporation. The Board of Directors may from time to time designate other employee positions as officers of the Corporation. An employee officer of the Corporation shall hold office until the appointment or designation of officer status is terminated either by the Board of Directors. Any officer elected, appointed, or designated by the Board of Directors may be removed at any time by the affirmative vote of the majority of the Directors then in office.

Section 10. Any action required by the Corporation's Articles of Incorporation, By-Laws, or any law, to be taken at a meeting, or any other action which may be taken at a meeting, may be taken without a meeting if a consent in writing setting forth the action so taken shall be signed by all of the Directors entitled to vote with respect to the matter thereof. Such consent shall have the same force and effect as the unanimous vote.

### ARTICLE III OFFICERS: DUTIES, DELEGATIONS TO STAFF

Section 1. The officers of the Corporation shall have such powers and perform such duties respectively as are normal to such officers or as shall from time to time be assigned to them by the Board of Directors.

Section 2. The principal duties of the Chairman of the Board shall be to preside over all meetings of the Board of Directors, and to have general supervision of the affairs of the Board of Directors.

Section 3. The Executive Director shall be an employee of the Corporation. The Executive Director will perform all duties incident to such office and such other duties as may be provided in these Bylaws or as may be prescribed from time to time by the Board of Directors.

Section 4. The principal duties of the Vice President shall, in accordance with the terms of Section 2 of this Article, be to discharge the duties of the Chairman of the Board in the event of the Chairman of the Board's refusal to act, absence or disability.

Section 5. The principal duties of the Secretary shall be keep all books, papers, records and documents belonging to the Corporation or pertaining to the business thereof.

Section 6. The principal duties of the Treasurer shall be to keep an account of all monies, credits and property of any and every nature of the Corporation, and keep an accurate account of monies received and disbursed and proper vouchers for monies disbursed, and to render such accounts, statements and inventory of monies received and disbursed and of money and property on hand, and generally of all matters pertaining to this office as shall be required by the Board of Directors.

Section 7. The day to day operations of the Corporation shall be carried on by the employees and staff of the Corporation under the general supervision and control of the Executive Director who shall be responsible to the Board of Directors.

#### ARTICLE IV COMMITTEES

The Board of Directors may from time to time designate and appoint one or more standing committees as it sees fit. Such committees shall have and exercise such prescribed authority as is designated by the Board of Directors

#### ARTICLE V SEAL

The Corporation shall not have a seal.

#### ARTICLE VI FISCAL YEAR

The fiscal year of the Corporation shall be from July 1 through June 30.

#### ARTICLE VII

Indemnification of Directors, Directors, Officers, Employees and Agents

Any person (and the heirs, executors and administrators of such person) made or threatened to be made a party to any action, suit or proceeding by reason of the fact that he is or was a Director, employee, agent or officer of the Corporation shall be indemnified by the Corporation against any and all liability and the reasonable expenses, including attorney's fees and disbursements, incurred by him (or by his heirs, executors or administrators) in connection with the defense or settlement of such action, suit or proceeding, or in connection with any appearance therein, except in relation to matters as to which it shall be adjudged in such action, suit or proceeding that such Director, employee, agent or officer is liable for gross negligence or misconduct in the performance of his duties. Such right of indemnification shall not be deemed exclusive of any other rights to which such Director, employee, agent or officer (or such heirs, executors or administrators) may be entitled apart from this Article.

ARTICLE IX  
AMENDMENT OF BY-LAWS

These by-laws may be amended, altered or repealed by the Board of Directors at any annual, regular or special meeting thereof, providing that notice of the proposed amendment be given in writing to all of the Directors at least five days before such meeting. Provided, however, Article II, Section 3(a) may only be amended by the Board of New Mexico Junior College.

Adopted this 11 day of November, 2011

  
Secretary

  
President

NEW MEXICO JUNIOR COLLEGE

Invitation to Bid # 1080

Music and Sound Equipment  
For Entertainment Technology Center

BOARD DOCUMENTS

Date: Thursday, April 20, 2017  
Prepared by: Regina Choate  
Coordinator of Purchasing

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On March 26, 2017, a legal notice was sent to the following newspaper requesting sealed bids for the purchase of Music and Sound Equipment for the Entertainment Technology Center.

Hobbs News Sun

2. Bid packets were sent to twelve potential bidders.
3. Six bidders submitted their bid within the time frame specified by the bid package. No bidders were present at the opening.
4. The Business Office and Director of the Entertainment Technology Center have evaluated the bids received. Their recommendation is shown on Page 3.

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

Evaluation and Recommendation

The bidders responding to the Invitation are: All Star Music Empire of Flemington, NJ; Guitar Center of Nashville, TN; Music World of Hobbs, NM; Parsons Audio of Wellesley, MA; Q-Systems of Hobbs, NM and Solid State Logic of Los Angeles, CA.

The Administration recommends acceptance of the bids as follows:

All Star Music Empire -	\$	5,004.00
Guitar Center -	\$	35,003.99
Music World -	\$	9,155.36
Parson Audio -	\$	38,021.35
Q-Systems -	\$	288.00
Solid State Logic	\$	198,500.00

\*\*TOTAL AWARD           \$ 285,972.70

Source of Funding: - Entertainment Technology Equipment -2016/2017 Operating Budget  
Account Number: 91580-4002-73101-911

\*\*In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes Annotated 1978, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal Funds.

# NEW MEXICO JUNIOR COLLEGE

## Invitation to Bid #1080

### Purchase of Music and Sound Equipment for the Entertainment Technology Center

**Bid Opening: Thursday, April 6, 2017 - 11:00 A.M. (MDT)**

Administration Building  
Business Office – Coordinator of Purchasing  
5317 Lovington Highway  
Hobbs, New Mexico 88240

New Mexico Junior College is developing an Entertainment Technology Center to be used to train students in the correct methods of operating and maintaining equipment used in the music industry. To accomplish this goal, New Mexico Junior College invites you to submit a sealed bid on new equipment for the Entertainment Technology Program. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions, and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities, and kickbacks.

Bids must be submitted in a sealed envelope with the attached label on the outside marked:  
**Invitation to Bid #1080**

**NUMBER OF COPIES TO SUBMIT: - Original Plus One Copy**

#### **BID INFORMATION:**

This mailing contains **10** pages.

Policies and Procedures: Regina Choate – Coordinator of Purchasing, Phone: 575.492.2774,  
E-mail: [rchoate@nmjc.edu](mailto:rchoate@nmjc.edu)

Technical Information: Greg O'Brien – Dir/Prof College Live Sound & Lighting Technology Program, Phone: 575.492.2713, Cell: 740.416.9764, E-mail: [gobrien@nmjc.edu](mailto:gobrien@nmjc.edu)

## GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data, and Bid Form which collectively shall constitute the "agreement".
2. All bids shall be sealed, addressed, and delivered to: New Mexico Junior College – Administration Building, **Attention:** Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. It is the bidder's responsibility to ensure his/her bid arrives at the proper place prior to the designated opening date/time. Late bids will be returned unopened to the originator. **Telephone bids, faxes, and telegrams will not be accepted.**
3. Each bidder is to submit his/her bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.
4. All bids shall exclude applicable sales gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction project. Non-taxable transaction certificates will be issued upon request.
5. NMJC reserves the right to waive technical irregularities in the form of the bid, which do not alter price, quality or quantity and to reject any/or all bids when it is in the best interest of the College to do so.
6. The attached bid is **brand name specific** and must indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.
7. New Mexico Junior College cannot prepay for products or services. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.
8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this Agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.
9. Indicate number of days required for delivery. **All bid prices should be quoted with shipping terms FOB Destination.**
10. For a bid to be considered, it must bear the signature of the bidder.
11. **CLARIFICATIONS:** Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual(s) identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this Invitation.

12. **FAILURE TO RESPOND:** NMJC reserves the right to remove from its bid list the names of vendors who do not respond to Invitations. Submission of the Invitation marked "NO BID" will not ensure retention on the college bid list.
13. **NUMBERS OF COPIES OF BID:** Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.
14. All information except that classified as confidential, will become public information at the time the Bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.
15. **RESIDENTIAL/MANUFACTURERS PREFERENCE:** In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes 1978 Annotated, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.
16. It is agreed that bids accepted for consideration by New Mexico Junior College shall be valid for a period of ninety (90) days following the date of the bid opening.
17. **INTENT:** It is always the intent of New Mexico Junior College to purchase proper and adequate services or tangible items at the best value, for the best interest of the constituents of the New Mexico Junior College District and the taxpayers of New Mexico.
18. By the vendor's signature on page 4, the vendor proposes to sell to NMJC the items listed on the New Mexico Junior College Invitation to Bid #1080 Price Quote Form within the time specified and the conditions set forth at the prices indicated.
19. Items must be bid in the units of issue requested. Any bid made in a unit other than requested may be disqualified, at the discretion of NMJC, from consideration.
19. The Bid will be awarded on an **Item by Item** basis. Items may be ordered and used for purposes other than for instruction.
20. The vendor agrees that for any item which the manufacturer creates, or law requires to have a Material Safety Data Sheet (MSDS), the vendor will include 4 copies of the MSDS with the Material having or requiring such with the shipment to the ordering agency.
21. All equipment must be new and have the original manufacturer's warranty.
22. All items listed will be brand name specific to satisfy NMJC's needs for the purpose of each student learning how to use or repair the same type of equipment that will be used in the two year program.

**VENDOR DATA**

**Invitation to Bid #1080 - Due date: Thursday, April 6, 2016 - Time: 11:00 A.M. (MDT)**

**Title: Purchase of Music and Sound Equipment for the Entertainment Technology Center at NMJC**

The following information must be completed and returned with your bid:

**RESIDENTIAL PREFERENCE (If applicable):**

Residential Preference Number \_\_\_\_\_  
Is material grown, produced or wholly manufactured in New Mexico?

**BUSINESS SIZE/CLASSIFICATION**

\_\_\_\_\_ **Small Business Concern**                      \_\_\_\_\_ **Large Business Concern**  
\_\_\_\_\_ **Disadvantaged Business Concern**                      \_\_\_\_\_ **Women Owned**

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

**TELEPHONE NUMBER FOR OFFER CLARIFICATION:**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGMENT OF ADDENDA (If applicable):**

The undersigned acknowledges receipt of the following addendum  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this **Invitation to Bid** with it's related documents, and being familiar with all the conditions surrounding the described materials and/or services, including the availability of materials and labor, hereby offers to furnish all labor, materials and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:** \_\_\_\_\_

**PRINTED OR TYPED:**

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_ **FAX#** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**NEW MEXICO JUNIOR COLLEGE**

**SPECIFICATIONS**

By signature on page four, vendor proposes to provide to NMJC products and services as specified below:

New Mexico Junior College is contemplating the purchase of Music and Sound Equipment for the Entertainment Technology Center at New Mexico Junior College. There is a Price Quote Form on the following page which lists all equipment and products needed. Please complete this form and return with the other bid information.

**NEW MEXICO JUNIOR COLLEGE  
INVITATION TO BID # 1080 - BID TABULATION  
MUSIC AND SOUND EQUIPMENT**

5% Preference

ITEM #	QUAN	DESCRIPTION	AllStar Music Empire		Guitar Center		Music World		Parsons Audio, LLC		Q Systems		Solid State Logic	
			Flemington	New Jersey	Nashville	Tennessee	Hobbs	NM	Wellesley	MA	Hobbs	NM	Los Angeles	California
CONTROL ROOM LIST			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
		<b>MONITORS</b>												
1	1	GENELEC 1238A - Farfield Reference Monitor - pair	\$ 8,195.00	\$ 16,390.00	\$ 8,095.00	\$ 16,190.00	No Bid	No Bid	\$ 7,609.30	\$ 7,609.30	No Bid	No Bid	No Bid	No Bid
2	1	GENELEC 7370 A - Subwoofer	\$ 4,100.00	\$ 4,100.00	\$ 4,395.00	\$ 8,790.00	No Bid	No Bid	\$ 3,713.00	\$ 3,713.00	No Bid	No Bid	No Bid	No Bid
3	1	GENELEC 8330 - Nearfield Reference Monitor	\$ 905.00	\$ 1,810.00	\$ 999.00	\$ 1,998.00	No Bid	No Bid	\$ 841.30	\$ 841.30	No Bid	No Bid	No Bid	No Bid
4	1	Yamaha HS5 - Active Studio Monitor	\$ 250.00	\$ 500.00	\$ 115.00	\$ 230.00	No Bid	No Bid	\$ 130.00	\$ 130.00	No Bid	No Bid	No Bid	No Bid
		<b>MIXING CONSOLE</b>												
5	1	SSL - Duality Pro Large Format Studio Mixer - 56 Channels	\$ 250,000.00	\$ 250,000.00	\$ 346,052.00	\$ 346,052.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 198,500.00	\$ 198,500.00
		<b>MIC PRE AMPS</b>												
6	1	Universal Audio 2-610S Dual Channel Tube Mic Preamp	No Bid	No Bid	\$ 1,724.00	\$ 1,724.00	No Bid	No Bid	\$ 1,770.00	\$ 1,770.00	No Bid	No Bid	No Bid	No Bid
7	1	Universal Audio 6176 Vintage Channel Strip and 1176 Style Compressor	\$ 2,350.00	\$ 2,350.00	\$ 1,958.00	\$ 1,958.00	No Bid	No Bid	\$ 2,030.00	\$ 2,030.00	No Bid	No Bid	No Bid	No Bid
8	1	Universal Audio LA-610 MkII Classic Tube Channel Strip	\$ 1,400.00	\$ 1,400.00	\$ 1,255.00	\$ 1,255.00	No Bid	No Bid	\$ 1,298.00	\$ 1,298.00	No Bid	No Bid	No Bid	No Bid
9	1	Universal Audio 4-710D - 4 channel blended mic pre	\$ 1,825.00	\$ 1,825.00	\$ 1,567.00	\$ 1,567.00	No Bid	No Bid	\$ 1,625.00	\$ 1,625.00	No Bid	No Bid	No Bid	No Bid
10	1	Warm Audio TB12 Tonebeast Microphone Preamp	\$ 550.00	\$ 550.00	\$ 487.00	\$ 487.00	No Bid	No Bid	\$ 563.00	\$ 563.00	No Bid	No Bid	No Bid	No Bid
11	1	Warm Audio - WA-412 4 Channel Discrete Microphone Preamp	\$ 1,100.00	\$ 1,100.00	\$ 1,008.00	\$ 1,008.00	No Bid	No Bid	\$ 1,150.00	\$ 1,150.00	No Bid	No Bid	No Bid	No Bid
12	1	Empirical Labs EL9-MIKE-E Microphone Preamplifier	No Bid	No Bid	\$ 1,330.00	\$ 1,330.00	No Bid	No Bid	\$ 1,508.00	\$ 1,508.00	No Bid	No Bid	No Bid	No Bid
13	1	Manley VOXBOX Combo Channel Strip Mic Pre EQ Comp/Lim and De-Esser	\$ 3,700.00	\$ 3,700.00	\$ 4,140.00	\$ 4,140.00	No Bid	No Bid	\$ 3,795.00	\$ 3,795.00	No Bid	No Bid	No Bid	No Bid
14	1	Miktek Audio MPA-201 Dual Channel Class A Mic Preamplifier	No Bid	No Bid	\$ 1,007.00	\$ 1,007.00	No Bid	No Bid	\$ 1,125.00	\$ 1,125.00	No Bid	No Bid	No Bid	No Bid
15	1	Chandler Limited - REDD.47 Single-Channel Microphone Tube Preamplifier	No Bid	No Bid	\$ 2,027.00	\$ 2,027.00	No Bid	No Bid	\$ 2,099.00	\$ 2,099.00	No Bid	No Bid	No Bid	No Bid
16	1	Avalon Design Vt737SP Direct Recording Channel Strip	\$ 2,250.00	\$ 2,250.00	No Bid	No Bid	No Bid	No Bid	\$ 2,242.00	\$ 2,242.00	No Bid	No Bid	No Bid	No Bid
17	1	Avalon Design AD 2055 stereo signal processor	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 3,960.00	\$ 3,960.00	No Bid	No Bid	No Bid	No Bid
18	1	Rupert Neve Designs Portico 5012 Duo Mic Preamp	\$ 1,575.00	\$ 1,575.00	\$ 1,485.00	\$ 1,485.00	No Bid	No Bid	\$ 1,540.00	\$ 1,540.00	No Bid	No Bid	No Bid	No Bid
19	1	A-Designs Pacifica 2-Channel Solid-State Stereo Microphone Preamp/DI with Pad	No Bid	No Bid	\$ 1,710.25	\$ 1,710.25	No Bid	No Bid	\$ 2,044.00	\$ 2,044.00	No Bid	No Bid	No Bid	No Bid
20	1	A Designs REDDI Tube Direct Box	No Bid	No Bid	\$ 626.00	\$ 626.00	No Bid	No Bid	\$ 720.00	\$ 720.00	No Bid	No Bid	No Bid	No Bid
21	1	DBX 676 Tube Micpre Channel Strip	\$ 900.00	\$ 900.00	\$ 840.00	\$ 840.00	No Bid	No Bid	\$ 889.00	\$ 889.00	\$ 939.50	\$ 939.50	No Bid	No Bid



ITEM #	QUAN	DESCRIPTION	AllStar Music Empire		Guitar Center		Music World		Parsons Audio, LLC		Q Systems		Solid State Logic	
46	1	9000 - Bass drum pedal	\$ 295.00	\$ 295.00	\$ 205.00	\$ 205.00	\$ 278.67	\$ 278.67	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
47	1	9002 - Bass drum pedal	\$ 575.00	\$ 575.00	\$ 383.00	\$ 383.00	\$ 533.32	\$ 533.32	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
<b>DRUM SET 2 (GIGGING)</b>														
48	1	Gretsch drum set (RN1E8246CB)	No Bid	No Bid	\$ 1,500.00	\$ 1,500.00	\$ 1,492.59	\$ 1,492.59	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
49	1	DW5000 series boom stands:	\$ 169.00	\$ 169.00	\$ 75.00	\$ 75.00	\$ 101.30	\$ 101.30	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
50	1	DW5000 series straight stand:	\$ 124.00	\$ 124.00	\$ 58.00	\$ 58.00	\$ 76.00	\$ 76.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
51	1	DW5000 single pedal	\$ 158.00	\$ 158.00	\$ 128.00	\$ 128.00	\$ 169.32	\$ 169.32	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
52	1	Dw 5000 double pedal	\$ 439.00	\$ 439.00	\$ 281.00	\$ 281.00	\$ 380.00	\$ 380.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
53	1	DW5000 drum throne	\$ 125.00	\$ 125.00	\$ 61.00	\$ 61.00	\$ 101.33	\$ 101.33	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
54	1	DW5500 hi-hat stand	\$ 230.00	\$ 230.00	\$ 160.00	\$ 160.00	\$ 337.95	\$ 337.95	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
55	1	DW5300 snare stand	\$ 119.00	\$ 119.00	\$ 77.00	\$ 77.00	\$ 109.95	\$ 109.95	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
56	1	Zildjian cymbals;	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
57	1	16in hi-hats top and bottom (pair) (K) light pair	\$ 499.00	\$ 499.00	\$ 303.00	\$ 303.00	\$ 408.60	\$ 408.60	No Bid	No Bid	\$ 448.00	\$ 448.00	No Bid	No Bid
58	1	13in hi-hats top and bottom (pair) A Custom master sound	\$ 339.00	\$ 339.00	\$ 197.00	\$ 197.00	\$ 265.50	\$ 265.50	No Bid	No Bid	\$ 304.00	\$ 304.00	No Bid	No Bid
59	1	16in fast crash (A Custom)	\$ 229.00	\$ 229.00	\$ 131.00	\$ 131.00	\$ 177.75	\$ 177.75	No Bid	No Bid	\$ 207.00	\$ 207.00	No Bid	No Bid
60	1	17in custom projection crash (A Custom)	\$ 249.00	\$ 249.00	\$ 145.00	\$ 145.00	\$ 195.75	\$ 195.75	No Bid	No Bid	\$ 224.00	\$ 224.00	No Bid	No Bid
61	1	18in thin crash (A)	\$ 249.00	\$ 249.00	\$ 143.00	\$ 143.00	\$ 197.55	\$ 197.55	No Bid	No Bid	\$ 221.00	\$ 221.00	No Bid	No Bid
62	1	18in EFX (K)	\$ 309.00	\$ 309.00	\$ 179.00	\$ 179.00	\$ 241.12	\$ 241.12	No Bid	No Bid	\$ 278.00	\$ 278.00	No Bid	No Bid
63	1	23in sweet ride (A)	\$ 349.00	\$ 349.00	\$ 208.00	\$ 208.00	\$ 281.25	\$ 281.25	No Bid	No Bid	\$ 314.00	\$ 314.00	No Bid	No Bid
64	1	21in hybrid ride (K Custom)	\$ 399.00	\$ 399.00	\$ 235.00	\$ 235.00	\$ 314.55	\$ 314.55	No Bid	No Bid	\$ 359.00	\$ 359.00	No Bid	No Bid
65	1	22in pig ride (A Custom)	\$ 369.00	\$ 369.00	\$ 215.00	\$ 215.00	\$ 288.00	\$ 288.00	No Bid	No Bid	\$ 332.00	\$ 332.00	No Bid	No Bid
66	1	Sabian cymbals	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
67	1	HHX 16" Evolution O zone	\$ 250.00	\$ 250.00	\$ 156.00	\$ 156.00	\$ 251.00	\$ 251.00	No Bid	No Bid	\$ 269.00	\$ 269.00	No Bid	No Bid
68	1	HHX 18" X plosion Crash	No Bid	No Bid	No Bid	No Bid	\$ 251.77	\$ 251.77	No Bid	No Bid	\$ 304.00	\$ 304.00	No Bid	No Bid
69	1	HHX 21 " groove ride	\$ 249.00	\$ 249.00	\$ 225.00	\$ 225.00	\$ 364.50	\$ 364.50	No Bid	No Bid	\$ 385.00	\$ 385.00	No Bid	No Bid
70	1	HHX 22" Legacy Heavy Ride	No Bid	No Bid	No Bid	No Bid	\$ 395.00	\$ 395.00	No Bid	No Bid	\$ 417.00	\$ 417.00	No Bid	No Bid
71	1	HHX 20 " Zen China	No Bid	No Bid	\$ 209.00	\$ 209.00	\$ 341.00	\$ 341.00	No Bid	No Bid	\$ 363.00	\$ 363.00	No Bid	No Bid
72	1	HHX 16" Evolution Crash	\$ 240.00	\$ 240.00	\$ 150.00	\$ 150.00	\$ 242.00	\$ 242.00	No Bid	No Bid	\$ 259.00	\$ 259.00	No Bid	No Bid





ITEM #	QUAN	DESCRIPTION	AllStar Music Empire		Guitar Center		Music World		Parsons Audio, LLC		Q Systems		Solid State Logic	
GUITAR														
123	4	Primacoustic KickStand Bass Drum Microphone Stand	No Bid	No Bid	\$ 51.00	\$ 204.00	No Bid	No Bid	\$ 59.00	\$ 236.00	\$ 712.00	\$ 288.00	No Bid	No Bid
124	6	JamStands JS-MCFB50 Low Profile Mic Stand w/Boom	\$ 20.00	\$ 120.00	\$ 14.00	\$ 84.00	No Bid	No Bid	\$ 21.00	\$ 126.00	\$ 22.50	\$ 135.00	No Bid	No Bid
125	4	K&M 21430 Overhead Microphone Stand	No Bid	No Bid	\$ 240.00	\$ 960.00	No Bid	No Bid	\$ 305.00	\$ 1,220.00	No Bid	No Bid	No Bid	No Bid
126	15	K&M Orchestra Music Stand	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 58.50	\$ 877.50	No Bid	No Bid	No Bid	No Bid
127	15	K&M 25200-500-55 Three Piece Telescoping Shaft Mic Stand 24" to 57" with adjustable boom arm 19" to 31" - Black	No Bid	No Bid	\$ 50.00	\$ 750.00	No Bid	No Bid	\$ 82.00	\$ 1,230.00	No Bid	No Bid	No Bid	No Bid
128	4	On Stage MS 7920B Bass Drum/Boom Combo Mic Stand	\$ 25.00	\$ 100.00	\$ 15.00	\$ 60.00	No Bid	No Bid	\$ 24.50	\$ 98.00	No Bid	No Bid	No Bid	No Bid
129	3	LyxPro VRI-20 Acoustic Isolation Microphone Sound Shield	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
130	2	On Stage Stand MY700 6 Mic Stereo Bar	\$ 16.00	\$ 32.00	\$ 7.00	\$ 14.00	No Bid	No Bid	\$ 15.00	\$ 30.00	No Bid	No Bid	No Bid	No Bid
131	2	K&M Stand 236 Mic Bar for up to 4 Mics/Boom Arms	\$ 38.00	\$ 76.00	\$ 20.00	\$ 40.00	No Bid	No Bid	\$ 23.00	\$ 46.00	No Bid	No Bid	No Bid	No Bid
132	4	K&M Stand 240/5 Mic Clamp( with 5/8" Threaded Bolt), 11.81" Length	No Bid	No Bid	\$ 30.00	\$ 120.00	No Bid	No Bid	\$ 35.00	\$ 140.00	No Bid	No Bid	No Bid	No Bid
133	5	K&M Stand 23956 "Popkiller" Pop filter, 5" Diameter, Black	No Bid	No Bid	\$ 26.00	\$ 130.00	No Bid	No Bid	\$ 20.25	\$ 101.25	No Bid	No Bid	No Bid	No Bid
134	4	MST 1000 U-Mount Microphone Stand Tray	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
135	50	K&M 25600 Mic Stand with Telescoping Boom	No Bid	No Bid	\$ 86.00	\$ 4,300.00	No Bid	No Bid	\$ 98.00	\$ 4,900.00	\$ 115.00	\$ 5,750.00	No Bid	No Bid
136	2	SOAIY Microphone Shock Mount w/Pop filter	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
137	3	Etbby Universal Microphone Adjustable Anti Vibration Shock Adapter w/ pop filter	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
138	6	Quik Lok LPH-003 Lapatop Stands	No Bid	No Bid	\$ 55.00	\$ 330.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
139	3	Mic-Holder for Hi-Hats	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
140	2	Eggsnow Camera Universal Microphone Shockmount Holder Clip for pencil condense	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
141	8	Nady MPF-6 6-inch clamp	No Bid	No Bid	\$ 13.00	\$ 104.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
142	2	Ultimate Support JS--MCFB6PK 12 pack tripod Mic Stand Bundle with fixed boom and tote bag with PHM25 8mm Microphone XLR Cable 25 ft	\$ 110.00	\$ 220.00	No Bid	No Bid	No Bid	No Bid	\$ 67.00	\$ 134.00	\$ 149.00	\$ 298.00	No Bid	No Bid
143	2	iShot Pro Microphone Music Stand Thread Screw reducer converter adapter + 360 degree locking swivel ball head	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
144	6	Audix CABGRAB1 CabGrabber Mic Clamp for Guitar Amps/Cabinets	\$ 45.00	\$ 270.00	\$ 35.00	\$ 210.00	\$ 49.99	\$ 299.94	No Bid	No Bid	\$ 48.00	\$ 288.00	No Bid	No Bid
145	6	Audix CabGrabber XL - XLarge	\$ 55.00	\$ 330.00	No Bid	No Bid	\$ 59.99	\$ 359.94	No Bid	No Bid	\$ 57.00	\$ 342.00	No Bid	No Bid
146	2	OnStage SB96 Plus Studio Boom Stand	\$ 100.00	\$ 200.00	\$ 46.00	\$ 92.00	No Bid	No Bid	\$ 104.00	\$ 208.00	No Bid	No Bid	No Bid	No Bid
		<b>TOTAL</b>		\$ 5,004.00		\$ 35,003.99		\$ 9,155.36		\$ 38,021.35		\$ 288.00		\$ 198,500.00

NEW MEXICO JUNIOR COLLEGE

Invitation to Bid # 1081

Electronics and Physics Lab Equipment  
For Entertainment Technology Center

BOARD DOCUMENTS

Date: Thursday, April 20, 2017  
Prepared by: Regina Choate  
Coordinator of Purchasing

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On March 26, 2017, a legal notice was sent to the following newspaper requesting sealed bids for the purchase of Electronics and Physics Lab Equipment for the Entertainment Technology Center.

Hobbs News Sun

2. Bid packets were sent to ten potential bidders.
3. Two bidders submitted their bid within the time frame specified by the bid package. No bidders were present at the opening.
4. The Business Office and Director of the Entertainment Technology Center have evaluated the bids received. Their recommendation is shown on Page 3.

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

Evaluation and Recommendation

The bidders responding to the Invitation were: MCM Electronics, Inc. of Centerville, OH and RDM Industrial Products, Inc. of Milpitas, CA.

The Administration recommends acceptance of the bids as follows:

MCM Electronics-	\$ 21,162.21
RDM Industrial Products -	\$ 24,557.00

\*\*TOTAL AWARD            \$ 45,719.21

Source of Funding: - Entertainment Technology Equipment -2016/2017 Operating Budget  
Account Number: 91580-4002-73101-911

\*\*In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes Annotated 1978, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal Funds.

# **NEW MEXICO JUNIOR COLLEGE**

## **Invitation to Bid #1081**

### **Purchase of Electronics and Physics Lab Equipment for the Entertainment Technology Center**

**Bid Opening: Thursday, April 6, 2017 - 11:30 A.M. (MDT)**

Administration Building  
Business Office – Coordinator of Purchasing  
5317 Lovington Highway  
Hobbs, New Mexico 88240

New Mexico Junior College is developing an Entertainment Technology Center to be used to train students in the correct methods of operating and maintaining equipment used in the music industry. To accomplish this goal, New Mexico Junior College invites you to submit a sealed bid on new equipment for the Entertainment Technology Program. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions, and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities, and kickbacks.

Bids must be submitted in a sealed envelope marked: **Invitation to Bid #1081**

**NUMBER OF COPIES TO SUBMIT: - Original Plus One Copy**

#### **BID INFORMATION:**

This mailing contains **7** pages.

Policies and Procedures: Regina Choate – Coordinator of Purchasing, Phone: 575.492.2774,  
E-mail: [rchoate@nmjc.edu](mailto:rchoate@nmjc.edu)

Technical Information: Greg O'Brien – Dir/Prof College Live Sound & Lighting Technology Program, Phone: 575.492.2713, Cell: 740.416.9764, E-mail: [gobrien@nmjc.edu](mailto:gobrien@nmjc.edu)

## GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data, and Bid Form which collectively shall constitute the "agreement".
2. All bids shall be sealed, addressed, and delivered to: New Mexico Junior College – Administration Building, **Attention:** Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. It is the bidder's responsibility to ensure his/her bid arrives at the proper place prior to the designated opening date/time. Late bids will be returned unopened to the originator. **Telephone bids, faxes, and telegrams will not be accepted.**
3. Each bidder is to submit his/her bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.
4. All bids shall exclude applicable sales gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction project. Non-taxable transaction certificates will be issued upon request.
5. NMJC reserves the right to waive technical irregularities in the form of the bid, which do not alter price, quality or quantity and to reject any/or all bids when it is in the best interest of the College to do so.
6. The attached bid is **brand name specific** and must indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.
7. New Mexico Junior College cannot prepay for products or services. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.
8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this Agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.
9. Indicate number of days required for delivery. **All bid prices should be quoted with shipping terms FOB Destination.**
10. For a bid to be considered, it must bear the signature of the bidder.
11. **CLARIFICATIONS:** Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual(s) identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this Invitation.

12. **FAILURE TO RESPOND:** NMJC reserves the right to remove from its bid list the names of vendors who do not respond to Invitations. Submission of the Invitation marked "NO BID" will not ensure retention on the college bid list.
13. **NUMBERS OF COPIES OF BID:** Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.
14. All information except that classified as confidential, will become public information at the time the Bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.
15. **RESIDENTIAL/MANUFACTURERS PREFERENCE:** In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes 1978 Annotated, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.
16. It is agreed that bids accepted for consideration by New Mexico Junior College shall be valid for a period of ninety (90) days following the date of the bid opening.
17. **INTENT:** It is always the intent of New Mexico Junior College to purchase proper and adequate services or tangible items at the best value, for the best interest of the constituents of the New Mexico Junior College District and the taxpayers of New Mexico.
18. By the vendor's signature on page 4, the vendor proposes to sell to NMJC the items listed on the New Mexico Junior College Invitation to Bid #1081 Price Quote Form within the time specified and the conditions set forth at the prices indicated.
19. Items must be bid in the units of issue requested. Any bid made in a unit other than requested may be disqualified, at the discretion of NMJC, from consideration.
19. The Bid will be awarded on an **Item by Item** basis. Items may be ordered and used for purposes other than for instruction.
20. The vendor agrees that for any item which the manufacturer creates, or law requires to have a Material Safety Data Sheet (MSDS), the vendor will include 4 copies of the MSDS with the Material having or requiring such with the shipment to the ordering agency.
21. All equipment must be new and have the original manufacturer's warranty.
22. All items listed will be brand name specific to satisfy NMJC's needs for the purpose of each student learning how to use or repair the same type of equipment that will be used in the Entertainment Technology program.

**VENDOR DATA**

**Invitation to Bid #1081 - Due date: Thursday, April 6, 2016 - Time: 11:30 A.M. (MDT)**

**Title: Purchase of Electronics and Physics Lab for the Entertainment Technology Center at NMJC**

The following information must be completed and returned with your bid:

**RESIDENTIAL PREFERENCE (If applicable):**

Residential Preference Number \_\_\_\_\_  
Is material grown, produced or wholly manufactured in New Mexico?

**BUSINESS SIZE/CLASSIFICATION**

\_\_\_\_\_ **Small Business Concern**                      \_\_\_\_\_ **Large Business Concern**  
\_\_\_\_\_ **Disadvantaged Business Concern**                      \_\_\_\_\_ **Women Owned**

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

**TELEPHONE NUMBER FOR OFFER CLARIFICATION:**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGMENT OF ADDENDA (If applicable):**

The undersigned acknowledges receipt of the following addendum  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this **Invitation to Bid** with it's related documents, and being familiar with all the conditions surrounding the described materials and/or services, including the availability of materials and labor, hereby offers to furnish all labor, materials and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:** \_\_\_\_\_

**PRINTED OR TYPED:**

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_ **FAX#** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**NEW MEXICO JUNIOR COLLEGE**

**SPECIFICATIONS**

By signature on page four, vendor proposes to provide to NMJC products and services as specified below:

New Mexico Junior College is contemplating the purchase of Electronics and Physics Lab for the Entertainment Technology Center at New Mexico Junior College. There is a Price Quote Form on the following page which lists all equipment and products needed. Please complete this form and return with the other bid information.

**NEW MEXICO JUNIOR COLLEGE  
INVITATION TO BID # 1081 - BID TABULATION FORM  
ELECTRONICS AND PHYSICS LAB EQUIPMENT**

ITEM #	QUAN	DESCRIPTION	MCM Electronics		RMD INDUSTRIAL PRODUCTS, INC		Unit Price	Total Price
			Centerville	Ohio	Milpitas	California		
			Unit Price	Total Price	Unit Price	Total Price		
1	10	21-8235 - Desoldering Pump	\$ 7.09	\$ 70.90	No Bid	No Bid		
2	9	22-3281 - Basic Electronic Tool Kit	\$ 199.99	\$ 1,799.91	No Bid	No Bid		
3	9	22-11690 - Field & Maintenance Service Kit with Rolling Case	\$ 299.00	\$ 2,691.00	No Bid	No Bid		
4	12	96-065 - 8200PK Universal Soldering Gun Kit	\$ 39.99	\$ 479.88	No Bid	No Bid		
5	12	72-1020 - 40,000 Count 4-1/2 Digit True RMS Benchtop Multimeter DMM	\$ 202.57	\$ 2,430.84	No Bid	No Bid		
6	14	72-10748 - 3-Wire Outlet Tester with GFCI	\$ 9.28	\$ 129.92	No Bid	No Bid		
7	12	72-10405 - Professional Digital Multimeter w/4000 Count Display	\$ 49.99	\$ 599.88	No Bid	No Bid		
8	1	Craftsman Edge Series 52" 19 Drawer Premium Heavy Duty Tool Chest Combo - Midnight Blue	No Bid	No Bid	No Bid	No Bid		
9	1	3ZZVA88430112P - NewAge Products Bold Series 16 piece Cabinet Set	No Bid	No Bid	No Bid	No Bid		
10	8	312321 - Pedestal 75"H x 36"W x 24"D 5 Tier Steel Freestanding Shelving Unit	No Bid	No Bid	No Bid	No Bid		
11	7	574307 - Pedestal 84"H x 84"W x 24"D 4 Tier Steel Freestanding Shelving Unit	No Bid	No Bid	No Bid	No Bid		
12	8	50767 - Pedestal 72"H x 36"W x 24"D 5 Tier Steel Freestanding Shelving Unit	No Bid	No Bid	No Bid	No Bid		
13	1	498366 - Kobalt 18 Piece Accessory Kit Ensemble	No Bid	No Bid	No Bid	No Bid		
14	1	587683 - Primefit 14" NPT Tire Inflator w/30 Piece Air Accessory & 3/8" x 50 ft air hose kit	No Bid	No Bid	No Bid	No Bid		
15	1	349204 - Porter Cable 0.8-HP 6 gallon 150 PSI 120-volt Pancake Electric Air Compressor	No Bid	No Bid	No Bid	No Bid		
16	12	72-6564 - Tone Plug Sound System Test Generator	\$ 43.21	\$ 518.52	No Bid	No Bid		
17	12	555-12155 - Audio Cable Tester - 12 plug types	\$ 38.01	\$ 456.12	No Bid	No Bid		
18	12	21-12968 - HL2010E IntelliTemp Heat Gun w/LCD Display	\$ 229.00	\$ 2,748.00	No Bid	No Bid		
19	12	21-315 - Chem-Wik Lite - .075" x 100' Green Desoldering Braid	\$ 52.77	\$ 633.24	No Bid	No Bid		
20	15	21-1047 - Lead Free Rosin Core Solder - Tin/Silver/Copper 6 oz	\$ 19.99	\$ 239.88	No Bid	No Bid		
21	12	72-11945 - Arbitrary Function Generator 5Mhz 20 MS a/s	\$ 295.00	\$ 3,540.00	No Bid	No Bid		
22	12	21-1590 - FX-951 - ESD Safe Soldering Station	\$ 79.00	\$ 948.00	No Bid	No Bid		
23	12	72-2580 - 2 Channel 30 Mhz Oscilloscope with 8" Color TFT Display	\$ 279.00	\$ 3,348.00	No Bid	No Bid		
24	12	ECG J-045-DS - 45 Watt Desoldering Iron	\$ 25.36	\$ 304.32	No Bid	No Bid		
25	12	35326 Grip Tool - 3 piece Titanium coated Step Drill Bit Set	\$ 14.45	\$ 173.40	No Bid	No Bid		



NEW MEXICO JUNIOR COLLEGE

Invitation to Bid # 1082

Live Lighting Rig Lab and Equipment  
For Entertainment Technology Center

BOARD DOCUMENTS

Date: Thursday, April 20, 2017  
Prepared by: Regina Choate  
Coordinator of Purchasing

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On March 26, 2017, a legal notice was sent to the following newspaper requesting sealed bids for the purchase of Lighting Rig Lab Equipment for the Entertainment Technology Center.

Hobbs News Sun

2. Bid packets were sent to nine potential bidders.
3. Zero bidders submitted their bid within the time frame specified by the bid package. No bidders were present at the opening.
4. The Business Office and Director of the Entertainment Technology Center have evaluated the bids received. Their recommendation is shown on Page 3.

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

Evaluation and Recommendation

The bidders responding to the Invitation are: Zero Bidders responded to this bid.

The Administration does not have any recommendations for this bid and will re-bid it.

Source of Funding: - Entertainment Technology Equipment -2016/2017 Operating Budget  
Account Number: 91580-4002-73101-911

\*\*In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes Annotated 1978, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal Funds.

# NEW MEXICO JUNIOR COLLEGE

## Invitation to Bid #1082

### Live Lighting Rig and Equipment for the Entertainment Technology Center

**Bid Opening: Thursday, April 6, 2017 - 1:30 P.M. (MDT)**

Administration Building  
Business Office – Coordinator of Purchasing  
5317 Lovington Highway  
Hobbs, New Mexico 88240

New Mexico Junior College is developing an Entertainment Technology Center to be used to train students in the correct methods of operating and maintaining equipment used in the music industry. To accomplish this goal, New Mexico Junior College invites you to submit a sealed bid on new equipment for the Entertainment Technology Program. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions, and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities, and kickbacks.

Bids must be submitted in a sealed envelope marked: **Invitation to Bid #1082**

**NUMBER OF COPIES TO SUBMIT: - Original Plus One Copy**

#### **BID INFORMATION:**

This mailing contains **10** pages.

Policies and Procedures: Regina Choate – Coordinator of Purchasing, Phone: 575.492.2774,  
E-mail: [rchoate@nmjc.edu](mailto:rchoate@nmjc.edu)

Technical Information: Greg O'Brien – Dir/Prof College Live Sound & Lighting Technology Program, Phone: 575.492.2713, Cell: 740.416.9764, E-mail: [gobrien@nmjc.edu](mailto:gobrien@nmjc.edu)

## GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data, and Bid Form which collectively shall constitute the "agreement".
2. All bids shall be sealed, addressed, and delivered to: New Mexico Junior College – Administration Building, **Attention:** Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. It is the bidder's responsibility to ensure his/her bid arrives at the proper place **prior** to the designated opening date/time. Late bids will be returned unopened to the originator. **Telephone bids, faxes, and telegrams will not be accepted.**
3. Each bidder is to submit his/her bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.
4. All bids shall exclude applicable sales gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction project. Non-taxable transaction certificates will be issued upon request.
5. NMJC reserves the right to waive technical irregularities in the form of the bid, which do not alter price, quality or quantity and to reject any/or all bids when it is in the best interest of the College to do so.
6. The attached bid is **brand name specific** and must indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.
7. New Mexico Junior College cannot prepay for products or services. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.
8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this Agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.
9. Indicate number of days required for delivery. **All bid prices should be quoted with shipping terms FOB Destination.**
10. For a bid to be considered, it must bear the signature of the bidder.
11. **CLARIFICATIONS:** Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual(s) identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this Invitation.

12. **FAILURE TO RESPOND:** NMJC reserves the right to remove from its bid list the names of vendors who do not respond to Invitations. Submission of the Invitation marked "NO BID" will not ensure retention on the college bid list.
13. **NUMBERS OF COPIES OF BID:** Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.
14. All information except that classified as confidential, will become public information at the time the Bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.
15. **RESIDENTIAL/MANUFACTURERS PREFERENCE:** In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes 1978 Annotated, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.
16. It is agreed that bids accepted for consideration by New Mexico Junior College shall be valid for a period of ninety (90) days following the date of the bid opening.
17. **INTENT:** It is always the intent of New Mexico Junior College to purchase proper and adequate services or tangible items at the best value, for the best interest of the constituents of the New Mexico Junior College District and the taxpayers of New Mexico.
18. By the vendor's signature on page 4, the vendor proposes to sell to NMJC the items listed on the New Mexico Junior College Invitation to Bid #1082 Price Quote Form within the time specified and the conditions set forth at the prices indicated.
19. Items must be bid in the units of issue requested. Any bid made in a unit other than requested may be disqualified, at the discretion of NMJC, from consideration.
19. The Bid will be awarded on an **Item by Item** basis. Items may be ordered and used for purposes other than for instruction.
20. The vendor agrees that for any item which the manufacturer creates, or law requires to have a Material Safety Data Sheet (MSDS), the vendor will include 4 copies of the MSDS with the Material having or requiring such with the shipment to the ordering agency.
21. All equipment must be new and have the original manufacturer's warranty.
22. All items listed will be brand name specific to satisfy NMJC's needs for the purpose of each student learning how to use or repair the same type of equipment that will be used in the two year program.

**VENDOR DATA**

**Invitation to Bid #1082 - Due date: Thursday, April 6, 2016 - Time: 1:30 P.M. (MDT)**

**Title: Purchase of Live Lighting Rig and Equipment for the Entertainment Technology Center at NMJC**

The following information must be completed and returned with your bid:

**RESIDENTIAL PREFERENCE (If applicable):**

Residential Preference Number \_\_\_\_\_  
Is material grown, produced or wholly manufactured in New Mexico?

**BUSINESS SIZE/CLASSIFICATION**

\_\_\_\_\_ **Small Business Concern**                      \_\_\_\_\_ **Large Business Concern**  
\_\_\_\_\_ **Disadvantaged Business Concern**                      \_\_\_\_\_ **Women Owned**

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

**TELEPHONE NUMBER FOR OFFER CLARIFICATION:**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Title: \_\_\_\_\_

**ACKNOWLEDGMENT OF ADDENDA (If applicable):**

The undersigned acknowledges receipt of the following addendum

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this **Invitation to Bid** with it's related documents, and being familiar with all the conditions surrounding the described materials and/or services, including the availability of materials and labor, hereby offers to furnish all labor, materials and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED**

**REPRESENTATIVE:** \_\_\_\_\_

**PRINTED OR TYPED:**

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_ **FAX#** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**NEW MEXICO JUNIOR COLLEGE**

**SPECIFICATIONS**

By signature on page four, vendor proposes to provide to NMJC products and services as specified below:

New Mexico Junior College is contemplating the purchase of Live Lighting Rig and Equipment for the Entertainment Technology Center at New Mexico Junior College. There is a Price Quote Form on the following page which lists all equipment and products needed. Please complete this form and return with the other bid information.

**NEW MEXICO JUNIOR COLLEGE  
INVITATION TO BID #1082 - PRICE QUOTE FORM  
LIGHTING RIG**

ITEM #	QUAN	DESCRIPTION	MANUFACTURE NAME	PRODUCT NUMBER	UNIT PRICE	TOTAL PRICE
1	1	SQ-C7-45 - 8Arc Circle 22.96 Ft (7M)				
2	1	Tradeshow Booth TB- 10x 20 F34-003				
3	1	Tradeshow Booth TB-16 x 15 x 10 F34-001				
4	1	Tradeshow Booth TB - 20 x 20 F34-006				
5	1	Tradeshow Booth TB - 20 x 21 x 16 F34-001				
6	1	F34-GPS 10 x 20 - Goal Post System				
7	1	Tradeshow Booth TB - 20 x 20 F34-002				
8	8	SQ-4129 - 1.64 ft (0.5m) 3 way T-Junction				
9	4	SQ-4129IB - 1.64 ft (0.5m) 3 way square to I-Beam T-Junction				
10	8	SQ-4130 - 1.64 ft. (0.5m) 4 way T-Junction				
11	8	SQ-4133 - 1.64 ft. (0.5m) 4 way Cross Junction				
12	8	SQ-4123 - 1.64 ft (0.5m) 2 Way 135 Degree Corner				
13	8	SQ-4126 - 1.64 ft (0.5m) 3 Way 90 Degree Corner				
14	8	SQ-4126-CR-L90 - 1.64 ft (0.5m) Rounded 3 Way 90 Degree Corner				
15	4	ST-UJB-F44P - Universal Junction Block				
16	4	Book Corner Square - Variable Angle Corner				
17	6	SQ-4164P - Square Peg 6.56 ft				
18	8	DT - TA34 - Truss Adapter 734				
19	8	Global Truss 4.92 ft Totem and Zipper Cover				
20	8	F34150 - 4.92 ft/1.5 meter Straight Length				
21	8	F34250 - 8.20 ft/2.5 meter Straight Length				
22	20	F34BOX - 6 way, Block Corner w/8 couplers				
23	9	F34050 - 1.64 ft/0.5 meter straight length				

ITEM #	QUAN	DESCRIPTION	MANUFACTURE NAME	PRODUCT NUMBER	UNIT PRICE	TOTAL PRICE
24	24	F34075 - 2.46 ft/0.75 meter straight length				
25	24	F340875 - 2.87 ft/0.875 meter straight length				
26	18	F34100 - 3.28 ft/1.0 meter straight length				
27	12	F34200 - 6.56 ft/2.0 meter straight length				
28	12	F34R15-90 - 9.84 ft/3.0 meter circle - 90 degree curved section				
29	120	49196-1 (M12) - Half conical w/1 cotter pin and R-Clip for box corner				
30	48	S40 - 1.6 in/40mm Spacer (male/male)				
31	24	F34Base - 12 x 12 inches aluminum base plate for F34				
32	6	Chain Hoist and Motor - 1 ton CM Loadstar Classic				
33	6	Durra Truss - Pro5200				
34	8	Global Truss - Modular Lighting Quick and for moving heads - quad pack				
35	10	Truss Pick Pro				
36	20	Eye Clamps - Heavy Duty w/eye bolt 50 mm				
37	10	Coupler Clamp - Heavy Duty Half Coupler - 50 mm				
38	85	Pro Clamps - Heavy Duty - 50 mm				
39	20	Pro Swivel Clamp - Heavy Duty - 50 mm				
40	60	Pro Rig Clamp - Heavy Duty - low profile hook style - 50 mm				
41	10	Quick Rig Eye Clamp - Heavy Duty - low profile hook style - 50 mm				
42	30	Snap Clamps - Medium Duty - low profile hook style - 50 mm				
43	10	ST-5050 - Truss Brace - 50 mm				
44	10	ST-5056 - Heavy Duty Clamp Spacer- 50 mm				
45	25	Swivel Clamp/N - Medium Duty				
46	50	Mini 360 Light Duty Clamp - 50 mm				
47	40	Mini 360 Light Duty Quick Release Clamp - 50 mm				
48	40	Narrow Clamp - Medium Duty - 50 mm				
49	25	Trigger Clamp - Heavy Duty Hook Style Clamp - 50 mm				
50	30	X-Pro Clamp - Xtra Heavy Duty Wrap around - 50 mm				

ITEM #	QUAN	DESCRIPTION	MANUFACTURE NAME	PRODUCT NUMBER	UNIT PRICE	TOTAL PRICE
51	40	Couplers for F34				
52	20	Coupler Pins				
53	10	Die Connector M12 for F34				
54	15	Half Couplers - F34				
55	8	3 x 35 Base Plates for F34				
56	8	SQ-4137 gap - Base Jplate with SPK Mount				
57	10	SQ-4137 - Base Plate for F34				
58	8	Base Plates 20 x 20A				
59	6	Base Plates 1 x 45 for F34				
60	24	Hinge/M12				
61	10	ST-5029A				
62	50	Rigging Safety Cable - 30" Steel				
63	20	5/8 Steel Shackle				
64	20	6 foot Round Sling with Aircraft Cable - wire rope				
65	20	9 foot Round Sling with Aircraft Cable - wire rope				
66	8	GT-BA34				
67	8	Tube 3.0m - Straight tube				
68	8	Tube 2.0m				
69	8	Tube 1.0m				
70	8	Tube .5m				
71	8	IB - 4048 1.64 FT				
72	8	IB - 4049 3.28 FT				
73	8	IB - 4050 4.92 FT				
74	8	IB - 4051 6.56 FT				
75	8	IB - 4052 8.20 FT				
76	6	Summer Eventer - 25 or equivalent				

ITEM #	QUAN	DESCRIPTION	MANUFACTURE NAME	PRODUCT NUMBER	UNIT PRICE	TOTAL PRICE
77	1	Global Truss ST180 Crank Stand w/Outriggers 2 pk				
78	2	SPC71430 - Genelec 1238 CF 3 way System				
79	2	SPC142635 - Genelec 1234A SAM Studio Monitor EDU				
80	1	SUSHI-DS DMX Lighting control package includes Nicolaudio USB-DMX interface , Sunlite Suite 2004 + Daslight Virtual Controller 1 + Easy Stand Alone 1				
81	1	Elation - Hedge Hog 4 - HOG001				
82	1	INNOBEAMLED4PK - ADJ Inno Beam LED Compact Intelligent Moving Head Quad pkg.				
83	1	MOBILEBEATMAXMK2 - X-Laser Mobile Beat Max MK2 Aerial Effect Laser				
84	1	INNOPOCKETELZR4PK - ADJ Inno Pocket Spot LZR Hybrid Mini Moving Head & Laser Quad Pkg w/remote				
85	1	QUICKSHOW - Pangolin QuickShow Laser Control Software				
86	1	ILDA-CABLE 25 ft - X-Laser 25 ft ILDA Cable [ILDA25]				
87	1	ILDA-CABLE 50 ft - X-Laser 50 ft ILDA Cable [ILDA50]				
88	1	EXPRESS512 - Chauvet DJ Xpress 512 Compact DMX-512 ShowXpress Software USB Interface				
89	1	HAZED-CONFUSED - Master Fog Hazed and Confuzed-Pro Water Based Haxe Juice Fluid - one gallon				
90	1	Z-350 - Elation Professional Antari Z-350 Fazer				
91	4	ACTMISC - HD34-L135 - 135 degree corner connection				
92	2	ACTMISC - HD34-150 L = 150 cm				
93	2	ACTMISC - HD34-L90 - 90 degree corner connection				
94	2	ACTMISC - HD34-050 L= 50 cm				
95	4	EUEBLK-34 - HD34 Cornerblock 1-6 directions				
96	48	EUEBLKSCONST - Bold on Screw Steel 1/2 Connector on FD/HD3x-4x Corner Block inc				
97	8	ACTMISC - HD34-075 L = 75cm				
98	4	ACTMISC - PLB-34 Base Plate				

ITEM #	QUAN	DESCRIPTION	PRODUCT NUMBER	UNIT PRICE	TOTAL PRICE
99	44	EUECS1CON - FD/HD Connical connector			
100	136	EUECS1TP - FD/HD Truss pin for connical connectors			
101	136	EUECS1RS2 - R-Clip for connical connector pins			
102	2	ACTMISC - HD34-T-T Joint Corner 3 way			
103	4	EUEBASE24S-HD34 - 24" X 24" Steel Base Powder Coated Black for use with HD34 Series			
104	2	ACTMISC - PLB-MH-S			
105	8	ACTMISC - EUECS1-SCON25			
106	2	3309724 CC:330-9724 - Lift Material 24-25' - 0-400 Manual Genie ST25 Super Tower			
107	2	071926-585 - Global Truss Totem 1.5A 4.95 ft. Truss Totem Kit			
108	2	110461787 - Chauvet Intimidator Spot 355 Z LED Zoom Spot LED & Infared			
109	2	111124426 - Chauvet Intimroadcases 35 x Intimator Road Case f/Spot 350			
110	4	111895926 - American DJ Inno Pocket Spot LZR			
111	2	ST-132 - 13 ft Crank			
112	2	STSB-005 - Adapter ST-132/ST - 157, St-90			
113	1	Global Truss Mini Arch System1 w 2 x 1M Extension			
114	2	ST-UJB/C-12 - 4 PK of M12 Connicals w/bol			
115	4	SQ-4110-75 - 2.46 ft (0.75m) Square Segment			
116	3	SQ-4111 - 4.92 ft (1.5m) Square Segment			
117	4	Base Plate 1.4S - 1 ft x 4 ft Steel Base Plate			
118	1	3309724 - Lift Material 24-25'0-004# Manual Genie ST25 Super Tower			

NEW MEXICO JUNIOR COLLEGE

Invitation to Bid # 1083

Hardware/Software and Post Production Lab Equipment  
For Entertainment Technology Center

BOARD DOCUMENTS

Date: Thursday, April 20, 2017  
Prepared by: Regina Choate  
Coordinator of Purchasing

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On March 26, 2017, a legal notice was sent to the following newspaper requesting sealed bids for the purchase of Hardware/Software and Post Production Lab Equipment for the Entertainment Technology Center.

Hobbs News Sun

2. Bid packets were sent to eight potential bidders.
3. Two bidders submitted their bid within the time frame specified by the bid package. No bidders were present at the opening.
4. The Business Office and Director of the Entertainment Technology Center have evaluated the bids received. Their recommendation is shown on Page 3.

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

Evaluation and Recommendation

The bidders responding to the Invitation are: American Musical Supply of Oakland, NJ and Sweetwater Sound, Inc. of Fort Wayne, IN.

The Administration recommends acceptance of the bids as follows:

American Musical Supply-	\$	00.00
Sweetwater Sound, Inc -	\$	185,119.50

\*\*TOTAL AWARD            \$ 185,119.50

Source of Funding: - Entertainment Technology Equipment -2016/2017 Operating Budget  
Account Number: 91580-4002-73101-911

\*\*In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes Annotated 1978, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal Funds.

# NEW MEXICO JUNIOR COLLEGE

## Invitation to Bid #1083

### Purchase of Hardware/Software and Post Production Lab Equipment for the Entertainment Technology Center

**Bid Opening: Thursday, April 6, 2017 – 2:00 P.M. (MDT)**

Administration Building  
Business Office – Coordinator of Purchasing  
5317 Lovington Highway  
Hobbs, New Mexico 88240

New Mexico Junior College is developing an Entertainment Technology Center to be used to train students in the correct methods of operating and maintaining equipment used in the music industry. To accomplish this goal, New Mexico Junior College invites you to submit a sealed bid on new equipment for the Entertainment Technology Program. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions, and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities, and kickbacks.

Bids must be submitted in a sealed envelope marked: **Invitation to Bid #1083**

**NUMBER OF COPIES TO SUBMIT: - Original Plus One Copy**

#### **BID INFORMATION:**

This mailing contains **8** pages.

Policies and Procedures: Regina Choate – Coordinator of Purchasing, Phone: 575.492.2774,  
E-mail: [rchoate@nmjc.edu](mailto:rchoate@nmjc.edu)

Technical Information: Greg O'Brien – Dir/Prof College Live Sound & Lighting Technology Program, Phone: 575.492.2713, Cell: 740.416.9764, E-mail: [gobrien@nmjc.edu](mailto:gobrien@nmjc.edu)

## GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data, and Bid Form which collectively shall constitute the "agreement".
2. All bids shall be sealed, addressed, and delivered to: New Mexico Junior College – Administration Building, **Attention:** Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. It is the bidder's responsibility to ensure his/her bid arrives at the proper place prior to the designated opening date/time. Late bids will be returned unopened to the originator. **Telephone bids, faxes, and telegrams will not be accepted.**
3. Each bidder is to submit his/her bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.
4. All bids shall exclude applicable sales gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction project. Non-taxable transaction certificates will be issued upon request.
5. NMJC reserves the right to waive technical irregularities in the form of the bid, which do not alter price, quality or quantity and to reject any/or all bids when it is in the best interest of the College to do so.
6. The attached bid is **brand name specific** and must indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.
7. New Mexico Junior College cannot prepay for products or services. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.
8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this Agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.
9. Indicate number of days required for delivery. **All bid prices should be quoted with shipping terms FOB Destination.**
10. For a bid to be considered, it must bear the signature of the bidder.
11. **CLARIFICATIONS:** Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual(s) identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this Invitation.

12. **FAILURE TO RESPOND:** NMJC reserves the right to remove from its bid list the names of vendors who do not respond to Invitations. Submission of the Invitation marked "NO BID" will not ensure retention on the college bid list.
13. **NUMBERS OF COPIES OF BID:** Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.
14. All information except that classified as confidential, will become public information at the time the Bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.
15. **RESIDENTIAL/MANUFACTURERS PREFERENCE:** In evaluating quotes for purchases over \$5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes 1978 Annotated, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.
16. It is agreed that bids accepted for consideration by New Mexico Junior College shall be valid for a period of ninety (90) days following the date of the bid opening.
17. **INTENT:** It is always the intent of New Mexico Junior College to purchase proper and adequate services or tangible items at the best value, for the best interest of the constituents of the New Mexico Junior College District and the taxpayers of New Mexico.
18. By the vendor's signature on page 4, the vendor proposes to sell to NMJC the items listed on the New Mexico Junior College Invitation to Bid #1083 Price Quote Form within the time specified and the conditions set forth at the prices indicated.
19. Items must be bid in the units of issue requested. Any bid made in a unit other than requested may be disqualified, at the discretion of NMJC, from consideration.
19. The Bid will be awarded on an **Item by Item** basis. Items may be ordered and used for purposes other than for instruction.
20. The vendor agrees that for any item which the manufacturer creates, or law requires to have a Material Safety Data Sheet (MSDS), the vendor will include 4 copies of the MSDS with the Material having or requiring such with the shipment to the ordering agency.
21. All equipment must be new and have the original manufacturer's warranty.
22. All items listed will be brand name specific to satisfy NMJC's needs for the purpose of each student learning how to use or repair the same type of equipment that will be used in the Entertainment Technology program.



**NEW MEXICO JUNIOR COLLEGE**

**SPECIFICATIONS**

By signature on page four, vendor proposes to provide to NMJC products and services as specified below:

New Mexico Junior College is contemplating the purchase of Hardware/Software and Post Production Lab for the Entertainment Technology Center at New Mexico Junior College. There is a Price Quote Form on the following page which lists all equipment and products needed. Please complete this form and return with the other bid information.

**NEW MEXICO JUNIOR COLLEGE  
INVITATION TO BID # 1083- BID TABULATION  
HARDWARE/SOFTWARE AND POST PRODUCTION LAB EQUIPMENT**

ITEM #	QUAN	DESCRIPTION	American Musical Supply		Sweetwater Sound, Inc	
			Oakland	NJ	Fort Wayne	IN
Hardware/Software Lab Equipment			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Furniture			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	17	RAB Audio Pro RAC 48 Student Desks	No Bid	No Bid	\$ 493.00	\$ 8,381.00
2	1	RAB Audio Pro RAC 88 Teacher Desk Station - Almond Trim	No Bid	No Bid	\$ 1,083.00	\$ 1,083.00
Hardware for the HD/SW			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
3	1	Universal Audio UAD-2 Satellite Thunderbolt - OCTO Custom		\$ 1,287.08	\$ 104.00	\$ 1,043.00
4	18	PreSonus Studio 192 - 26 x 32 USB 3.0 Audio Interface & Studio Command Center		\$ 14,903.17	\$ 711.00	\$ 12,798.00
5	18	Novation Impulse 49 Mini Controller	\$ 275.99	\$ 4,967.83	\$ 143.00	\$ 2,574.00
6	18	ART Pro Channel II (tube Mic pre)	\$ 275.08	\$ 4,951.44	\$ 206.00	\$ 3,708.00
7	18	Furman M-8 x 2	\$ 72.68	\$ 1,308.24	\$ 53.00	\$ 954.00
8	18	JBL LSR305 5" Active Studio Monitor (18 pairs)	\$ 274.16	\$ 4,934.88	\$ 107.00	\$ 3,852.00
9	18	Behringer Ultrapatch Pro PX3000	\$ 73.59	\$ 1,324.63	\$ 64.00	\$ 1,152.00
10	18	dbx DriveRack PA2	\$ 367.95	\$ 6,623.17	\$ 293.00	\$ 5,274.00
11	18	dbx goRack Performance Processor	\$ 39.99	\$ 719.82	No Bid	No Bid
12	18	Audio-Technica ATH-M30x Monitoring Headphones - Closed	\$ 63.48	\$ 1,142.64	\$ 52.00	\$ 936.00
13	18	Behringer Ultra-Drive Pro DCX2496	\$ 275.99	\$ 4,967.83	\$ 233.00	\$ 4,194.00
14	1	Roland TD-11K V-Compact V-Drums Set	\$ 1,599.00	\$ 1,599.00	\$ 1,068.00	\$ 1,068.00
15	2	TC-Helicon VoiceLive 3 Extreme	\$ 799.99	\$ 1,599.98	\$ 542.00	\$ 1,084.00
16	18	Behringer Xenyx X1222USB analogue mixer	\$ 199.99	\$ 3,599.82	\$ 155.00	\$ 2,790.00
POST PRODUCTION LAB			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
FURNITURE			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
17	1	ZAMZXBKCHE - Zaor Miza X2Studio Workstation Desk (Black/Cherry) - Teacher Station	No Bid	No Bid	\$ 2,799.00	\$ 2,799.00
SUPPLIES AND LICENSE			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
18	18	Cycling 74 Max 7 for Educational Institutions - Single Copy	No Bid	No Bid	\$ 246.00	\$ 4,428.00
19	18	ToonTrack Superior Drummer Software (Mac and Windows)	\$ 299.99	\$ 5,399.82	\$ 167.00	\$ 3,006.00

ITEM #	QUAN	DESCRIPTION	American Musical Supply		Sweetwater Sound, Inc	
SUPPLIES AND LICENSE (cont)						
20	18	Blue Cat Audio All Plug-ins Pack Bundle	No Bid	No Bid	\$ 923.00	\$ 16,614.00
21	18	NUGEN Audio Visualizer Audio Analysis Suite	No Bid	No Bid	\$ 156.00	\$ 2,808.00
22	18	NUGEN Audio Mastercheck Pro Plug-in	No Bid	No Bid	\$ 149.00	\$ 2,682.00
23	18	iZotope Nectar Elements Vocal Processing Plug-in	No Bid	No Bid	\$ 76.00	\$ 1,368.00
24	18	Synchro Arts VocAlign Pro V4 Plug-in	No Bid	No Bid	\$ 258.00	\$ 4,644.00
25	18	Audio Ease Altiverb 7 XL Plug-in (download)	No Bid	No Bid	\$ 721.00	\$ 12,978.00
26	18	Arturia V Collection 5 - Upgrade from V Collection 1-4 (download)	No Bid	No Bid	\$ 119.00	\$ 2,142.00
27	18	Arturia V Collection 5 - Software Instrument Bundle (boxed)	No Bid	No Bid	\$ 339.00	\$ 6,102.00
28	18	Waves Audio/Phil Manchester Forensics Package Plug-in bundle	No Bid	No Bid	\$ 337.00	\$ 6,066.00
29	4	MOTU Digital Performer 9 - Lab 5-pack (boxed)	No Bid	No Bid	\$ 1,075.00	\$ 4,300.00
30	18	Tracktion T7 Ultimate Pack	No Bid	No Bid	\$ 165.00	\$ 2,970.00
31	18	Toontrack Superior Drummer 2.0 (Download)	No Bid	No Bid	\$ 171.00	\$ 3,078.00
32	18	Toontrack Superior Drummer 2.0 New York Studios Collection (Boxed)	No Bid	No Bid	\$ 167.00	\$ 3,006.00
33	2	PG Music Band-in-a-box MegaPak for Mac - 6-10 Seat Academic Site License (per seat)	No Bid	No Bid	\$ 110.00	\$ 220.00
34	18	Steinberg Nuendo 7 for Educators and Educational Institutions	No Bid	No Bid	\$ 683.00	\$ 12,294.00
35	18	PreSonus Studio One 3 Professional (boxed)	\$ 399.00	\$ 7,182.00	\$ 184.00	\$ 3,312.00
36	24	Midas DM12 12-channel Mixer	No Bid	No Bid	\$ 201.00	\$ 4,824.00
37	2	Propellerhead Reason 9 for Schools & Institutions - 10 user Networked Site License (boxed)	No Bid	No Bid	\$ 1,597.00	\$ 3,194.00
38	1	Ableton Live 9 Standard Educational Site License - 10-24 seats - per seat (download)	No Bid	No Bid	\$ 186.00	\$ 186.00
39	18	ART Digital MPA-II 2-Channel Tube Microphone Preamp with A/D Conversion	\$ 399.00	\$ 7,182.00	\$ 283.00	\$ 5,094.00
40	18	Auralex MoPAD-XL - 1 pair of Monitor Isolation Pads	included in jbl LSR305 bid above		\$ 33.00	\$ 594.00
41	18	JBL LSR305 5" Powered Studio Monitor Speaker STUDIO ESSENTIALS BUNDLE	included in jbl bid above			
42	18	Sennheiser HD 280 Pro Closed-Back Headphones	\$ 99.95	\$ 1,799.10	\$ 78.00	\$ 1,404.00
43	18	dbx PB-48 48-Point 1/4" Patchbay	No Bid	No Bid	\$ 67.00	\$ 1,206.00

